

Board of Pilot Commissioners for Harris County Ports

December 5, 2012

To: Pilot Board Application Review Committee (ARC) Members and Margot Campbell

From: Mike Usher

Subject: Minutes of December 3, 2012 Pilot Board Application Review Committee Meeting

The meeting was held in the Port of Houston Authority Executive Office Building at 12:00 noon Monday December 3, 2012. Committee members in attendance were, Ruben Arredondo, Captain Robert Thompson, Captain Paul Brown, and Brian Rego. Staff in attendance was Assistant General Counsel Margot Campbell and Compliance Manager Mike Usher.

Compliance Manager convened the meeting of Pilot Board Application Review Committee.

A. Branch Pilot Renewal:

- 1) Approved recommendation for renewal of Branch Pilot commission in and for the Houston Ship Channel and Galveston Bar: Captain Mark A. Peace
- 2) Approved recommendation for renewal of Branch Pilot commission in and for the Houston Ship Channel and Galveston Bar: Captain Jeffery B. Locke
- 3) Approved recommendation for renewal of Branch Pilot commission in and for the Houston Ship Channel and Galveston Bar: Captain Thomas J. Cleary

B. Pilot Pool Renewal Applicants:

- 1) Approved qualified to remain in pool: Justin J. Phillips
- 2) Approved qualified to remain in pool: Becky L. Johnson

C. Pilot Pool Applicant:

- 1) Approved qualified to enter pool: Kristopher R. Otto

D. General:

- 1) Approved recommendation on training required for deputy and branch pilots. The Houston Pilots Association will provide a list of continuing education training modules that will be added to the Houston Pilot application and checked off upon completion during commission renewal intervals.

Adjourned the meeting of the Pilot Board Application Review Committee
NEXT MEETING REQUESTED January 15, 2013