

**Board of Pilot Commissioners for Harris County Ports
Application Review Committee
Applicant Review Meeting**

December 9, 2014

A meeting of the Pilot Board Application Review Committee (the “ARC”) was convened on Tuesday, December 9, 2014 at 12:00, at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following members and staff were present:

Captain Marcus Woodring, Chairman
Captain Paul Brown
Captain Joe Hill
Sarah Kay Janes
Captain Michael Morris
Brian Rego
Margot Campbell, Assistant General Counsel, ARC Legal Advisor
Captain Mike Usher, Pilot Board Compliance Coordinator

Chairman Woodring convened the meeting of the Application Review Committee.

A. Minutes

The ARC approved the Minutes of the Application Review Committee Meeting – October 21, 2014.

B. Branch Pilot

- 1) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Charles Schuessler.

The ARC reviewed Captain Schuessler’s renewal file. The Compliance Coordinator asked for a motion to recommend renewal; the motion was brought by Chairman Woodring, seconded by Captain Hill. Captain Morris, Captain Brown, Ms. Janes, and Mr. Rego voted Aye. Nays none. Motion APPROVED.

- 2) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Kent D. Barton.

The ARC reviewed Captain Barton’s renewal file. The Compliance Coordinator asked for a motion to recommend renewal; the motion was brought by Chairman Woodring, seconded by Captain Brown. Captain Hill, Captain Morris, Ms. Janes and Mr. Rego voted Aye. Nays none. Motion APPROVED.

- 3) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Julian T. Platon.

The ARC reviewed Captain Platon’s renewal file. The Compliance Coordinator asked for a motion to recommend renewal; the motion was brought by Captain Hill,

seconded by Ms. Janes, Chairman Woodring, Captain Morris, Captain Brown and Mr. Rego voted Aye. Nays none. Motion APPROVED.

- 4) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Robert M. Shearon.

The ARC reviewed Captain Shearon's renewal file. The Compliance Coordinator asked for a motion to recommend renewal; the motion was brought by Mr. Rego, seconded by Captain Morris. Captain Hill, Ms. Janes, Chairman Woodring, Captain Brown voted Aye. Nays none. Motion APPROVED.

- 5) Recommendation for original Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Stephen Jewell.

The ARC reviewed Captain Jewell's application file. The Compliance Coordinator asked for a motion to recommend original Branch Pilot Commission; the motion was brought by Captain Morris, seconded by Captain Brown. Mr. Rego, Captain Hill, Chairman Woodring and Ms. Janes voted Aye. Nays none. Motion APPROVED.

C. Pilot Pool

- 1) Recommendation for qualified to enter into Pilot Pool: Ms. Katherine Jackson.

The ARC reviewed Ms. Jackson's application file. The Compliance Coordinator asked for a motion to recommend qualified to enter into Pilot Pool; the motion was brought by Chairman Woodring, seconded by Mr. Rego. Captain Morris, Captain Brown, Ms. Janes and Captain Hill voted Aye. Nays none. Motion APPROVED.

- 2) Recommendation for qualified to enter into Pilot Pool: Mr. Ryan Casas.

The ARC reviewed Mr. Casas's application file. The Compliance Coordinator asked for a motion to recommend qualified to enter into Pilot Pool; the motion was brought by Mr. Rego, seconded by Captain Hill. Chairman Woodring, Captain Brown, Ms. Janes and Captain Morris voted Aye. Nays none. Motion APPROVED.

- 3) Recommendation for qualified to enter into Pilot Pool: Mr. John Dunaway.

The ARC reviewed Mr. Dunaway's application file. The Compliance Coordinator asked for a motion to recommend qualified to enter into Pilot Pool; the motion was brought by Chairman Woodring, seconded by Captain Morris. Mr. Rego, Ms. Janes, Captain Brown and Captain Hill voted Aye. Nays none. Motion APPROVED.

- 4) Recommendation for qualified to enter into Pilot Pool: Mr. Adam Hansley.

The ARC reviewed Mr. Hansley's application file. The Compliance Coordinator asked for a motion to recommend qualified to enter into Pilot Pool; the motion was brought by Captain Hill, seconded by Captain Morris. Captain Brown, Ms. Janes and Chairman Woodring voted Aye. Nays none. Motion APPROVED.

D. General

The ARC determined that acceptance into the Pilot Pool represents the ARC's determination that as of the date of acceptance the applicant meets the qualifications. Applicants should be advised that their qualifications will be re-checked at such time as they are considered for selection as a deputy branch pilot, and they must meet all qualifications at that time, including at least 3 months of service within the last 3 years on vessels of 1,600 GT or more. (See 46 CFR 11.201).

Adjourned the Application Review Committee Meeting
Next requested meeting January 20, 2015