

**Board of Pilot Commissioners for Harris County Ports
Pilot Board Application Review Committee Meeting**

January 23, 2018

A meeting of the Pilot Board Application Review Committee (the "ARC") was convened on Tuesday, January 23, 2018 at 12:02 p.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following members and staff were present:

Captain Marcus Woodring, Chairman
Captain M. Tyler Gavis, Vice Chairman
Captain Mark Mitchem
Captain Gilbert Martinez
Captain Joe Hill
Captain Stephen Polk
Sallie Kay Janes
Margot Campbell, ARC Legal Advisor

A. Minutes

Chairman Woodring moved for approval of the ARC meeting minutes of November 21, 2017, seconded by Captain Hill. Ms. Janes, Captain Mitchem, Captain Polk, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

B. Branch Pilot

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Richard D. Moore

The ARC reviewed Captain Moore's application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Captain Hill, seconded by Ms. Janes. Captain Martinez, Captain Mitchem, Captain Polk, and Chairman Woodring voted Aye. Nays none. Motion APPROVED.

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Robert C.S. Roberts

The ARC reviewed Captain Roberts' application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Captain Martinez, seconded by Chairman Woodring. Ms. Janes, Captain Polk, Captain Hill and Captain Mitchem voted Aye. Nays none. Motion APPROVED.

C. Pilot Pool

Recommendation to enter into the Pilot Pool: Collin L. Gee

The ARC reviewed Mr. Gee's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Ms. Janes, seconded by Captain Polk. Chairman Woodring, Captain Mitchem, Captain Martinez, and Captain Hill voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Stephen M. Kucharski

The ARC reviewed Mr. Kucharski's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Chairman Woodring, seconded by Captain Mitchem. Captain Martinez, Ms. Janes, Captain Polk, and Captain Hill voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Mark E. Scott II

The ARC reviewed Mr. Scott's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Captain Hill, seconded by Captain Polk. Captain Mitchem, Chairman Woodring, Ms. Janes, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

D. General

The Committee welcomed new members Captain Mark Mitchem, and Captain Stephen Polk.

Adjourned the ARC Meeting. Next requested meeting, March 13, 2018.

The above is a correct copy of the Minutes of the January 23, 2018 meeting of the ARC.



Captain Marcus Woodring, Chairman