

**Board of Pilot Commissioners for Harris County Ports  
Pilot Board Application Review Committee Meeting**

March 13, 2018

A meeting of the Pilot Board Application Review Committee (the "ARC") was convened on Tuesday, March 13, 2018 at 12:18 p.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following members and staff were present:

Captain Marcus Woodring, Chairman  
Captain M. Tyler Gavis, Vice Chairman  
Captain Mark Mitchem  
Captain Gilbert Martinez  
Captain Stephen Polk  
Pat Studdert  
Sallie Kay Janes  
Margot Campbell, ARC Legal Advisor

**A. Minutes**

Chairman Woodring moved for approval of the ARC meeting minutes of January 23, 2018, seconded by Captain Polk. Ms. Janes, Captain Mitchem, Mr. Studdert, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

**B. Deputy Branch Pilot**

Approve recommendation for Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Matthew B. Decatur

The ARC reviewed Captain Decatur's application file. Captain Gavis asked for a motion to recommend Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar; the motion was brought by Mr. Studdert, seconded by Chairman Woodring. Captain Martinez, Captain Polk, Captain Mitchem, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

Approve recommendation for Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Brent D. Elrod

The ARC reviewed Captain Elrod's application file. Captain Gavis asked for a motion to recommend Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar; the motion was brought by Captain Martinez, seconded by Ms. Janes. Captain Mitchem, Captain Polk, Mr. Studdert, and Chairman Woodring voted Aye. Nays none. Motion APPROVED.

Approve recommendation for Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Nicholas J. Moraski

The ARC reviewed Captain Moraski's application file. Captain Gavis asked for a motion to recommend Deputy Branch Pilot Certificate after meeting full requirements as a Deputy

**Board of Pilot Commissioners for Harris County Ports  
Pilot Board Application Review Committee Meeting**

March 13, 2018

**Page 2**

Branch Pilot for the Houston Ship Channel and Galveston Bar; the motion was brought by Chairman Woodring, seconded by Ms. Janes. Captain Mitchem, Captain Martinez, Mr. Studdert, and Captain Polk voted Aye. Nays none. Motion APPROVED.

Approve recommendation for Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Scott B. Reed

The ARC reviewed Captain Reed's application file. Captain Gavis asked for a motion to recommend Deputy Branch Pilot Certificate after meeting full requirements as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar; the motion was brought by Captain Polk, seconded by Mr. Studdert. Captain Martinez, Captain Mitchem, Chairman Woodring, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

**C. Pilot Pool**

Recommendation to enter into the Pilot Pool: Donald W. Childress

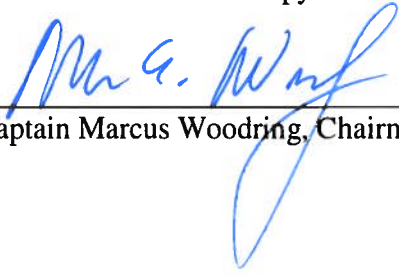
The ARC reviewed Mr. Childress' application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Ms. Janes, seconded by Captain Polk. Chairman Woodring, Captain Mitchem, Captain Martinez, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Darris O. Jefferson Jr.

The ARC reviewed Mr. Jefferson's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Captain Polk, seconded by Captain Martinez. Chairman Woodring, Captain Mitchem, Mr. Studdert, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested meeting, April 3, 2018.

The above is a correct copy of the Minutes of the March 13, 2018 meeting of the ARC.

  
\_\_\_\_\_  
Captain Marcus Woodring, Chairman