

**Board of Pilot Commissioners for Harris County Ports  
Pilot Board Application Review Committee Meeting**

October 16, 2018

A meeting of the Pilot Board Application Review Committee (the "ARC") was convened on Tuesday, October 16, 2018 at 12:17 p.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following members and staff were present:

Captain Marcus Woodring, Chairman  
Captain M. Tyler Gavis, Vice Chairman  
Captain Mark Mitchem  
Captain Gilbert Martinez  
Captain Stephen Polk  
Pat Studdert  
Sallie Kay Janes

**A. Minutes**

Chairman Woodring moved for approval of the ARC meeting minutes of September 11, 2018, seconded by Captain Martinez. Captain Polk, Ms. Janes, Mr. Studdert, and Captain Mitchem voted Aye. Nays none. Motion APPROVED.

**B. Branch Pilot**

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Sean M. Cook

The ARC reviewed Captain Cook's application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Captain Polk, seconded by Mr. Studdert. Chairman Woodring, Captain Martinez, Ms. Janes, and Captain Mitchem voted Aye. Nays none. Motion APPROVED.

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Donald C. King

The ARC reviewed Captain King's application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Captain Polk, seconded by Chairman Woodring. Captain Mitchem, Captain Martinez, Mr. Studdert, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Chad M. Prejean

The ARC reviewed Captain Prejean's application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Captain Martinez, seconded by Chairman Woodring. Captain Polk, Captain Mitchem, Ms. Janes, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Charles R. Schuessler

The ARC reviewed Captain Schuessler's application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Chairman Woodring, seconded by Ms. Janes. Captain Polk, Mr. Studdert, Captain Martinez, and Captain Mitchem voted Aye. Nays none. Motion APPROVED.

Recommendation for Original Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Kevin B. Keith

The ARC reviewed Captain Keith's application file. Captain Gavis asked for a motion to recommend Original Branch Pilot Commission; the motion was brought by Mr. Studdert, seconded by Chairman Woodring. Captain Mitchem, Captain Martinez, Captain Polk, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

Recommendation for Original Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Justin J. Phillips

The ARC reviewed Captain Phillips' application file. Captain Gavis asked for a motion to recommend Original Branch Pilot Commission; the motion was brought by Captain Polk, seconded by Captain Mitchem. Mr. Studdert, Captain Martinez, Chairman Woodring, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

**C. Pilot Pool**

Recommendation to enter into the Pilot Pool: Daniel J. Manning

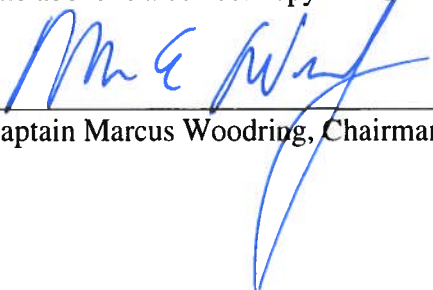
The ARC reviewed Mr. Manning's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Chairman Woodring, seconded by Ms. Janes. Captain Polk, Captain Mitchem, Mr. Studdert, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Noah W. Schreiber

The ARC reviewed Mr. Schreiber's application file. Captain Gavis asked for a motion to recommend non-qualified to enter into the Pilot Pool; the motion was brought by Captain Polk, seconded by Mr. Studdert. Captain Mitchem, Chairman Woodring, Ms. Janes, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested meeting, November 27, 2018.

The above is a correct copy of the Minutes of the October 16, 2018 meeting of the ARC.

  
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Captain Marcus Woodring, Chairman