


November 5, 2015

**NOTICE OF MEETING**  
**OF THE**  
**BOARD OF PILOT COMMISSIONERS**  
**FOR THE**  
**PORTS OF HARRIS COUNTY**

In accordance with official practice of the Board of Pilot Commissioners for the Ports of Harris County, there is attached hereto a copy of the Agenda of the meeting of the Board of Pilot Commissioners for the Ports of Harris County to be held on November 17, 2015. The Pilot Board will meet at 2:05 p.m., or thereafter, immediately following the adjournment of the Port Commission meeting, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029.

BOARD OF PILOT COMMISSIONERS  
PORTS OF HARRIS COUNTY, TEXAS

A handwritten signature in black ink, appearing to read "Euler Euler", written over a horizontal line.

ASSISTANT SECRETARY



**Tuesday, November 17, 2015**  
**BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS**

**2:05 p.m.**  
**111 East Loop North**  
**Houston, TX 77029**  
**Fourth Floor Boardroom**

**A. CALL TO ORDER**

---

**B. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION**

---

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultation regarding procedures under Section 9, regarding Pilotage Charges, of the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel between the Galveston Bar and Turning Basin
2. Real Estate (Section 551.072, Texas Open Meeting Act)
3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)
4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding public employees
5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
6. Adjourn Executive Session

**C. RECONVENE OPEN MEETING**

---

1. Announce any items from Executive Session requiring Pilot Board action

**D. CHAIRMAN'S REMARKS**

---

**E. APPROVAL OF MINUTES**

---

1. Board of Pilot Commissioners Public Meeting - October 27, 2015

**F. APPEARANCES**

---

1. Public Comment

**G. STAFF REPORTS**

---

1. No items.

**H. PILOT MATTERS**

---

1. Commence a hearing to consider the Houston Pilots' application to the Pilot Board for a change in pilotage rates effective January 1, 2017.

**I. ADJOURN MEETING**

---

1. Next Meeting Requested - December 15, 2015
  
2. Adjourn Pilot Board Meeting

## H. PILOT MATTERS

---

**Subject** 1. Commence a hearing to consider the Houston Pilots' application to the Pilot Board for a change in pilotage rates effective January 1, 2017.

Meeting Nov 17, 2015 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS

Access Public

Type Action

Recommended Action The Pilot Board of Commissioners, at its November 17, 2015 meeting, commence a hearing to consider the Houston Pilots' application to the Pilot Board for a change in pilotage rates effective January 1, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**

Pilot Matters

**Department:**

Pilot Administration

**Staff Contact:**

Erik Eriksson

**Background:**

The Houston Pilots Licensing and Regulatory Act, Chapter 66 of the Texas Transportation Code (the "Act"), requires the Board of Pilot Commissioners for the Ports of Harris County (the "Pilot Board") to establish pilotage rates for the Ports of Harris County, as provided therein.

By letter dated October 14, 2015, the Houston Pilots (the "Pilots") submitted an application to the Pilot Board for a change in pilotage rates: a line item charge to support a capital fund to purchase or retire debt for new pilot boats. The Pilots expect that the proposed charge of \$162, which would be applied to all vessel sailings and arrivals, would generate sufficient funding to service the debt incurred for the purchase of new vessels.

On October 27, 2015, the Pilot Board set a date to commence a hearing on such application, i.e. a Pilot Board meeting on November 17, 2015.

Staff anticipates that prior to the date of the hearing the Pilots will give notice of the hearing as required by Section 66.062 of the Act, and will submit to the Pilot Board information as required by Section 66.063 of the Act.

**Staff Evaluation/Justification:**

Section 9 of the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel between the Galveston Bar and Turning Basin adopted by the Pilot Board in July 2013 set forth the Pilot Board's procedures for the establishment of pilotage rates.

In accordance with those procedures, staff anticipates that the Pilot Board's consideration of the Pilot's application will commence on November 17, 2015, and such hearing will be continued to permit participation by interested parties in connection with Pilot Board action on the application.

Fall 2015 Houston Pilot Rate Application Hearing  
Timeline

<i>Action</i>	<i>Date</i>
Houston Pilots submitted application for change in pilotage rates	October 14, 2015
Pilot Board established November 17, 2015 hearing date	October 27, 2015
Start date for Houston Pilots to provide notice of hearing date to interested parties	October 28, 2015
Deadline for submission of Houston Pilot financial report	November 6, 2015
Deadline for posting of notice of November 17, 2015 Pilot Hearing	November 6, 2015
Pilot Rate Hearing opens	November 17, 2015
Deadline for written submission by interested parties	December 2, 2015
Deadline for rebuttal submittals	December 9, 2015
Continued Hearing: oral presentations; hearing is deemed complete absent other action	December 15, 2015
Within fourteen (14) days, an aggrieved party may request reconsideration of the decision	December 29, 2015
Within thirty (30) days of a reconsideration request, the Chairman of the Pilot Board shall set the timetable for disposition of the request	January 26, 2016