

Board of Pilot Commissioners for Harris County Ports

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December 10, 2010

To: Pilot Board Investigation Recommendation Committee (PBIRC) and Margot Campbell

From: Mike Usher

Subject: Minutes of December 8, 2010 PBIRC Subcommittee Meeting

The meeting was held in the Port of Houston Authority Executive Office Building on Wednesday December 8, 2010. Committee members in attendance were Ruben Arredondo, Captain Tom Pace, Paul Caruselle, Tim Leitzell and Dave Foret. Staff in attendance was Assistant General Counsel Margot Campbell and Compliance Coordinator Mike Usher.

Compliance Coordinator convened the PBIRC Subcommittee Meeting.

Cases considered:

M/T STOLT HELLULAND – Closed to file

M/V STAR GRIP – Closed to file

M/V RICKMERS TOKYO – Closed to file

Meeting Adjourned