

January 3, 2020

**NOTICE OF MEETING**  
**OF THE**  
**BOARD OF PILOT COMMISSIONERS**  
**FOR THE**  
**PORTS OF HARRIS COUNTY**

In accordance with official practice of the Board of Pilot Commissioners for the Ports of Harris County, there is attached hereto a copy of the Agenda of the meeting of the Board of Pilot Commissioners for the Ports of Harris County to be held on January 9, 2020. The Pilot Board will meet at 10:00 a.m., at the offices of the Houston Pilots, 203 Deerwood Glen, Deer Park, Texas 77536, with the Executive Session convening following the adjournment of the Public Session and the Public Session reconvening following the adjournment of the Executive Session, to consider any items from the Executive Session that may require action and conduct any further business

BOARD OF PILOT COMMISSIONERS  
PORTS OF HARRIS COUNTY, TEXAS



SECRETARY

**AGENDA**

**BOARD OF PILOT COMMISSIONERS  
for  
HARRIS COUNTY PORTS**

**January 9, 2020  
10:00 a.m.**

**Offices of the Houston Pilots  
203 Deerwood Glen  
Deer Park, Texas**

**A. ADMINISTRATION OF OATHS OF OFFICE AND EXECUTION OF STATEMENTS OF OFFICER**

**B. CALL TO ORDER**

**C. APPROVAL OF MINUTES**

December 11, 2019 Public Meeting

**D. APPEARANCES**

Capt. Robert Thompson – Presiding Officer, Houston Pilots

**E. STAFF REPORTS**

1. Capt. Marcus Woodring – Chairman, Pilot Board Investigation and Recommendation Committee (PBIRC)
2. Capt. M. Tyler Gavis – Vice Chairman, Application Review Committee (ARC)
3. Erik Eriksson, Secretary and General Counsel

**F. GENERAL MATTERS**

Deliberation and possible actions regarding Pilot Board administrative matters, including:

- a. Appointment of Secretary and Assistant Secretaries, effective upon resignation of incumbents
- b. Appointment of administrator, upon termination of Interlocal Agreement with the Port of Houston Authority

- c. Appointment of attorney, effective upon resignation of the General Counsel
- d. Adoption of budget
- e. Funding mechanisms, banking arrangements, and public funds investment policy, upon termination of Interlocal Agreement with the Port of Houston Authority
- f. Location and maintenance of Pilot Board and Pilot records, upon termination of Interlocal Agreement with the Port of Houston Authority

*(Recess Open Meeting and convene Executive Session)*

**G. EXECUTIVE SESSION**

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act)

**H. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING**

*(Announce any items from Executive Session requiring Pilot Board action)*

**I. ADJOURN**

**NEXT MEETING REQUESTED**

March 12, 2020