

**Board of Pilot Commissioners for Harris County Ports
Public Meeting**

**Houston, Texas
August 23, 2011**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on August 23, 2011 at 9:39 a.m., at the Port of Houston Authority Executive Office Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

James T. Edmonds, Chairman
Jimmy A. Burke, Commissioner
Jim Fonteno, Jr., Commissioner
Elyse B. Lanier, Commissioner
Kase L. Lawal, Commissioner
Steve L. Phelps, Commissioner
Alec G. Dreyer, Secretary
Erik A. Eriksson, General Counsel and Assistant Secretary
David H. Brown of Brown & Kornegay, LLP, Litigation Counsel
J. Kent Friedman of Haynes and Boone, LLP, Special Counsel

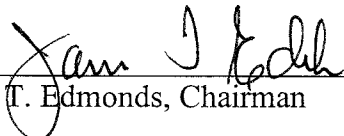
(PB-2011-0823-01) Chairman Edmonds asked if the Pilot Board had changes to the minutes of its July 26, 2011 meeting. Hearing no changes, the Chairman declared the minutes approved as written.

The Pilot Board then considered the Request for Pilot Board Action ("RPBA") submitted by Mr. Dreyer, attached to these minutes as Exhibit "A."

(PB-2011-0823-02) RPBA C1 was presented, moved by Commissioner Fonteno, seconded by Commissioner Lanier. All voting Aye. Nays none. RPBA C1 PASSED.

At 9:39 a.m., Chairman Edmonds adjourned the meeting of the Pilot Board.

The above is a correct copy of the Minutes of the August 23, 2011 meeting of the Pilot Board.



James T. Edmonds, Chairman



Erik A. Eriksson, General Counsel and Assistant Secretary

Request for Board of Pilot Commissioners Action

Category: Pilot Matters	Agenda Date: August 23, 2011	Agenda Section: C - 1
From: Division: Legal	Staff Contact: Erik Eriksson	
Summary Recommendation: Appointment of Marcus Woodring as a Pilot Board Assistant Secretary.		
Background: On July 18, 2011, Marcus Woodring was named the Senior Managing Director of Port Security and Emergency Operations for the Port of Houston Authority. His duties include supervision of Ruben Arredondo, who is responsible for administering various matters on behalf of the of Pilot Commissioners for Harris County Ports ("Pilot Board") and the Pilot Board Secretary, including the Pilot Board Application Review Committee and Pilot Board Investigation and Recommendation Committee.		
Staff Evaluation/Justification: The Pilot Board periodically appoints assistant officers to act on its behalf. At its December 15, 2009 meeting, the Pilot Board appointed Ruben Arredondo, Erik Eriksson, and Jimmy Jamison as Assistant Secretaries of the Pilot Board. The Legal Division now recommends that the Pilot Board appoint Marcus Woodring as Assistant Secretary of the Pilot Board.		
Full Recommendation: The Board of Pilot Commissioners for Harris County Ports ("Pilot Board"), at its August 23, 2011 meeting, appoint Marcus Woodring as Assistant Secretary, and further authorize the Secretary of the Pilot Board to do any and all things reasonable or necessary to give effect to the foregoing.		