

**Board of Pilot Commissioners for Harris County Ports
Public Meeting**

**Houston, Texas
April 24, 2012**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on April 24, 2012 at 10:10 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

James T. Edmonds, Chairman
Jimmy A. Burke, Commissioner
Jim Fonteno, Jr., Commissioner
Elyse B. Lanier, Commissioner
Kase L. Lawal, Commissioner
Janiece Longoria, Commissioner
Steve L. Phelps, Commissioner
Leonard Waterworth, Interim Executive Director
Erik Eriksson, General Counsel and Assistant Secretary
David H. Brown of Brown & Kornegay, LLP, Litigation Counsel
J. Kent Friedman of Haynes and Boone, LLP, Special Counsel

(PB-2012-0424-01) Chairman Edmonds asked if the Pilot Board had changes to the minutes of its March 27, 2012 meeting. Commissioner Longoria moved for approval of the minutes, seconded by Commissioner Lanier. Chairman Edmonds and Commissioners Burke, Fonteno, Lanier, Lawal, Longoria, and Phelps voted Aye. Nays none. The Chairman declared the minutes approved as written.

(PB-2012-0424-02) Appearances

Chairman Edmonds introduced Marcus Woodring, Senior Managing Director, Port Security and Emergency Operations, who reported on various Application Review Committee ("ARC") matters. Mr. Woodring noted the ARC is responsible for both the review of applications that are submitted to the pilot pool from which deputy pilots are pulled, and the renewal of commissions by the State of Texas for branch pilots.

(A) Mr. Woodring noted there were no requests for branch pilot commission renewals on the agenda due to a request from the state to use its six-page application form, but that there would be double the number of renewals on the next agenda.

(B) Mr. Woodring discussed the medical requirements for renewal of branch pilot commissions with the state. Right now, every year a pilot goes through a Coast Guard physical; every fourth year, when the pilot's state commission renewal comes up, an additional physical is required by the Pilot Board rules. The ARC is discussing, with legal counsel and the state, the possibility of accepting the Coast Guard physical in lieu of requiring the additional Pilot Board physical every fourth year.

(C) Mr. Woodring also discussed ARC review of pilot background checks (state law requires pilots have good moral character). The ARC is discussing a system to check pilot backgrounds against a state database, as a part of the application process.

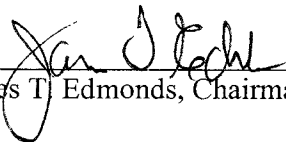
There were no questions from the Pilot Commission.

The Pilot Board then considered the Request for Pilot Board Action ("RPBA") submitted by Mr. Waterworth, attached to these minutes as Exhibit "A."

(PB-2012-0424-03) RPBA D1 was presented, moved by Commissioner Longoria, seconded by Commissioner Lanier. Chairman Edmonds and Commissioners Burke, Fonteno, Lanier, Lawal, Longoria, and Phelps voted Aye. Nays none. RPBA D1 PASSED.


At 10:13 a.m. Chairman Edmonds adjourned the meeting of the Pilot Board.

The above is a correct copy of the Minutes of the April 24, 2012 meeting of the Pilot Board.



James T. Edmonds, Chairman

ATTEST:



Erik A. Eriksson, General Counsel and Assistant Secretary

Request for Board of Pilot Commissioners Action

Category: General	Agenda Date: April 24, 2012	Agenda Section: D - 1
From: Division: Legal	Staff Contact: Erik Eriksson	
Summary Recommendation: Approve appointment of Leonard Waterworth as Secretary of the Board of Pilot Commissioners for Harris County Ports.		
Background: The position of Secretary of the Board of Pilot Commissioners for Harris County Ports has in the past been held by the Executive Director of the Port of Houston Authority.		
Staff Evaluation/ Justification: In January 2012, Leonard Waterworth was appointed Interim Executive Director of the Port of Houston Authority and Secretary to the Port Commission. Accordingly, the Legal Division proposes that Mr. Waterworth be appointed Secretary of the Board of Pilot Commissioners.		
Full Recommendation: The Pilot Board, at its April 24, 2012 meeting, approve the appointment of Leonard Waterworth as Secretary of the Board of Pilot Commissioners for Harris County Ports, and further authorize the General Counsel of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.		