

I N D E X

THE BOARD OF PILOT COMMISSIONERS
OF THE PORTS OF HARRIS COUNTY, TEXAS

July 24, 2012

<i>Minute No.</i>	<i>Event/Action</i>
	Chairman Edmonds convened the meeting of the Board of Pilot Commissioners
(PB-2012-0724-01)	Approve the Minutes of the Board of Pilot Commissioners Meeting – June 26, 2012
(PB-2012-0724-02)	Chairman Edmonds asked if anyone would like to address the Pilot Board; there was no response
(PB-2012-0724-03)	Issuance of Deputy Branch Pilot Certificate in and for the Houston Ship Channel and Galveston Bar: Captain Richard M. Boullion
(PB-2012-0724-04)	Renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Criss K. Schroeder
(PB-2012-0724-05)	Renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Louis C. Vest
	Adjourn the meeting of the Board of Pilot Commissioners

**Board of Pilot Commissioners for Harris County Ports
Public Meeting**

**Houston, Texas
July 24, 2012**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on July 24, 2012 at 10:50 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

James T. Edmonds, Chairman
Jimmy A. Burke, Commissioner
Jim Fonteno, Jr., Commissioner
Elyse B. Lanier, Commissioner
Steve L. Phelps, Commissioner
Leonard Waterworth, Executive Director
Erik Eriksson, General Counsel and Assistant Secretary
David H. Brown of Brown & Kornegay, LLP, Litigation Counsel
J. Kent Friedman of Haynes and Boone, LLP, Special Counsel

(PB-2012-0724-01) Chairman Edmonds asked if the Pilot Board had changes to the minutes of its June 26, 2012 meeting. Hearing no changes, the Chairman declared the minutes approved as written.

(PB-2012-0724-02) Appearances

Chairman Edmonds asked if anyone wanted to address the Pilot Board; there was no response.

The Pilot Board then considered each Request for Pilot Board Action ("RPBA") submitted by Mr. Waterworth, attached to these minutes as Exhibit "A."

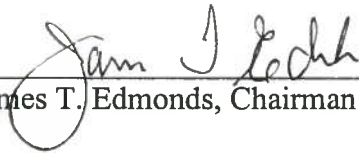
(PB-2012-0724-03) RPBA D1 was presented, moved by Commissioner Fonteno, seconded by Commissioner Phelps. Chairman Edmonds and Commissioners Burke, Fonteno, Lanier, and Phelps voted Aye. Nays none. RPBA D1 PASSED.

(PB-2012-0724-04) RPBA D2 was presented, moved by Commissioner Fonteno, seconded by Commissioner Phelps. Chairman Edmonds and Commissioners Burke, Fonteno, Lanier, and Phelps voted Aye. Nays none. RPBA D2 PASSED.

(PB-2012-0724-05) RPBA D3 was presented, moved by Commissioner Fonteno, seconded by Commissioner Phelps. Chairman Edmonds and Commissioners Burke, Fonteno, Lanier, and Phelps voted Aye. Nays none. RPBA D3 PASSED.

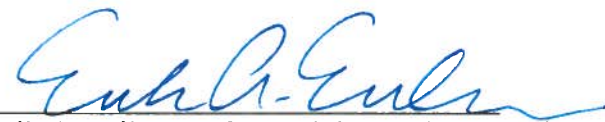
At 10:51 a.m. Chairman Edmonds adjourned the meeting of the Pilot Board.

The above is a correct copy of the Minutes of the July 24, 2012 meeting of the Pilot Board.



James T. Edmonds, Chairman

ATTEST:



Erik A. Eriksson, General Counsel and Assistant Secretary

Request for Board of Pilot Commissioner Action

Category: General	Agenda Date: July 24, 2012	Agenda Section: D - 1
From: Division: Port Security & Emergency Operations Department: Marine	Staff Contact: Ruben Arredondo	
Summary Recommendation: Issuance of Deputy Branch Pilot Certificate in and for the Houston Ship Channel and Galveston Bar: Captain Richard M. Boullion.		
Background: The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel, and an investigation including a criminal background check and the applicant's accident history is conducted.		
Staff Evaluation/Justification: Captain Richard M. Boullion has applied for appointment as Deputy Branch Pilot for the Galveston Bar and Houston Ship Channel. The application includes a letter from his Master Houston Branch Pilot Captain Sean Arbogast expressing his willingness to appoint Captain Richard M. Boullion as Deputy Branch Pilot and to act as his master for his proposed deputyship of three years and evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor. After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Richard M. Boullion meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.034, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel Between the Galveston Bar and the Turning Basin Terminal. Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Richard M. Boullion for appointment as Deputy Branch Pilot for the Galveston Bar and the Houston Ship Channel. Such appointment is for a three-year term.		
Full Recommendation: The Pilot Board, at its July 24, 2012 meeting, issue a certificate to Captain Richard M. Boullion as Deputy Branch Pilot for the Galveston Bar and the Houston Ship Channel for a three-year term effective July 24, 2012, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.		

Request for Board of Pilot Commissioner Action

Category: General	Agenda Date: July 24, 2012	Agenda Section: D - 2
From: Division: Port Security & Emergency Operations Department: Marine	Staff Contact: Ruben Arredondo	
Summary Recommendation: Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Criss K. Schroeder.		
Background: Prior authorizing Pilot Board action: Minute No. 2008-0528-45 The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel, and an investigation including a criminal background check and the applicant's accident history is conducted.		
Staff Evaluation/Justification: Captain Criss K. Schroeder has applied for renewal of his commission as Branch Pilot for the Galveston Bar and Houston Ship Channel. The application includes a renewal request on his behalf from the Houston Pilots and evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor. After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Criss K. Schroeder meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations governing Pilots and Pilotage on the Houston Ship Channel Between the Galveston Bar and the Turning Basin Terminal. Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Criss K. Schroeder to renew his commission as Branch Pilot for the Galveston Bar and the Houston Ship Channel. Such commission is for a four-year term.		
Full Recommendation: The Pilot Board, at its July 24, 2012 meeting, recommend to the Governor the renewal of the commission of Captain Criss K. Schroeder as Branch Pilot for the Galveston Bar and the Houston Ship Channel for a four-year term effective August 24, 2012, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.		

Request for Board of Pilot Commissioner Action

Category: General	Agenda Date: July 24, 2012	Agenda Section: D - 3
From: Division: Port Security & Emergency Operations Department: Marine	Staff Contact: Ruben Arredondo	
Summary Recommendation: Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Louis C. Vest.		
Background: Prior authorizing Pilot Board action: Minute No. 2008-0722-55 The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel, and an investigation including a criminal background check and the applicant's accident history is conducted.		
Staff Evaluation/Justification: Captain Louis C. Vest has applied for renewal of his commission as Branch Pilot for the Galveston Bar and Houston Ship Channel. The application includes a renewal request on his behalf from the Houston Pilots and evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor. After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Louis C. Vest meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations governing Pilots and Pilotage on the Houston Ship Channel Between the Galveston Bar and the Turning Basin Terminal. Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Louis C. Vest to renew his commission as Branch Pilot for the Galveston Bar and the Houston Ship Channel. Such commission is for a four-year term.		
Full Recommendation: The Pilot Board, at its July 24, 2012 meeting, recommend to the Governor the renewal of the commission of Captain Louis C. Vest as Branch Pilot for the Galveston Bar and the Houston Ship Channel for a four-year term effective October 11, 2012, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.		