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THE BOARD OF PILOT COMMISSIONERS  
OF THE PORTS OF HARRIS COUNTY, TEXAS

December 16, 2014

*Minute No.*

*Event/Action*

**General**

(PB-2014-1216-01) Chairman Longoria convened the meeting of the Board of Pilot Commissioners

**Minutes**

(PB-2014-1216-02) Approve the Minutes of the Board of Pilot Commissioners Meeting – October 28, 2014, 2014

**Appearances**

(PB-2014-1216-03) There were no appearances

**Pilot Matters**

(PB-2014-1216-04) Recommendation for Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Stephen B. Jewell

(PB-2014-1216-05) Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Charles R. Schuessler

(PB-2014-1216-06) Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Julian T. Platon

(PB-2014-1216-07) Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Kent D. Barton

(PB-2014-1216-08) Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Robert M. Shearon

Adjourn the meeting of the Board of Pilot Commissioners

**Board of Pilot Commissioners for Harris County Ports  
Public Meeting**

**Houston, Texas  
December 16, 2014**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on December 16, 2014 at 11:27 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

Janiece Longoria, Chairman  
Theldon R. Branch, III, Commissioner  
Dean E. Corgey, Commissioner  
Stephen H. DonCarlos, Commissioner  
Clyde E. Fitzgerald, Commissioner  
John D. Kennedy, Commissioner  
Roy D. Mease, Commissioner  
Roger Guenther, Secretary  
Erik Eriksson, General Counsel and Assistant Secretary  
David Brown, Brown & Kornegay LLP  
J. Kent Friedman, Haynes and Boone, LLP

(PB-2014-1216-01) Chairman Longoria called the meeting of the Pilot Board to order and noted that she had no opening remarks.

(PB-2014-1216-02) Chairman Longoria moved to approve the minutes of the October 28, 2014 Pilot Board meeting, seconded by Commissioner Corgey. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. The minutes were approved as written.

(PB-2014-1216-03) Chairman Longoria announced there were no appearances and moved to the agenda.

The Pilot Board then considered each Request for Pilot Board Action ("RPBA") submitted by Chairman Longoria and attached to these minutes as Exhibit "A."

(PB-2014-1216-04) RPBA E1 was presented, moved by Commissioner Corgey, seconded by Commissioner Fitzgerald. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA E1 PASSED.

(PB-2014-1216-05) RPBA E2 was presented, moved by Commissioner Corgey, seconded by Commissioner Branch. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA E2 PASSED.

(PB-2014-1216-06) RPBA E3 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner Mease. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA E3 PASSED.

(PB-2014-1216-07) RPBA E4 was presented, moved by Commissioner Mease, seconded by Commissioner DonCarlos. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA E4 PASSED.

(PB-2014-1216-08) RPBA E5 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner Kennedy. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA E5 PASSED.

Chairman Longoria announced that was all the business for the Pilot Board and that there were no items for Executive Session. At 11:28 a.m., Chairman Longoria adjourned the meeting.

The above is a correct copy of the Minutes of the December 16, 2014 meeting of the Pilot Board of the Port of Houston Authority.

  
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Janiece Longoria, Chairman

  
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Erik A. Eriksson, Assistant Secretary

**Request for Pilot Board Action**

<p><b>Category:</b> Pilot Matters</p>	<p><b>Agenda Date:</b> December 16, 2014</p>	<p><b>Agenda Section:</b> E - 1</p>
<p><b>From:</b> <b>Division:</b> Legal <b>Department:</b> Pilot Administration</p>	<p><b>Staff Contact:</b> Erik Eriksson</p>	
<p><b>Summary Recommendation:</b> Recommendation for Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Stephen B. Jewell.</p>		
<p><b>Background:</b> The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.</p>		
<p><b>Staff Evaluation/Justification:</b> Captain Stephen B. Jewell has applied for commission as Branch Pilot for the Houston Ship Channel and Galveston Bar. Captain Jewell will have successfully completed a three year apprenticeship performing all aspects, training and duties required of a Branch Pilot. The application includes a renewal request on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.</p> <p>After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Stephen B. Jewell meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.033, and the Rules and Regulations governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.</p> <p>Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Stephen B. Jewell for his commission as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.</p>		
<p><b>Full Recommendation:</b> The Pilot Board, at its December 16, 2014 meeting, recommend to the governor the commission of Captain Stephen B. Jewell as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective March 27, 2015, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.</p>		

## Request for Pilot Board Action

<b>Category:</b> Pilot Matters	<b>Agenda Date:</b> December 16, 2014	<b>Agenda Section:</b> E - 2
<b>From:</b> <b>Division:</b> Legal <b>Department:</b> Pilot Administration	<b>Staff Contact:</b> Erik Eriksson	
<b>Summary Recommendation:</b> Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Charles R. Schuessler.		
<b>Background:</b> The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.		
<b>Staff Evaluation/Justification:</b> Captain Charles R. Schuessler has applied for renewal of his commission that expires January 27, 2015, as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes continued education training in Radar Observer (recertification), Manned Model Ship Handling, Legal Aspects of Piloting, Bayport Flare turn using manned model, Raven Wheelhouse II pilot carry aboard navigation system & AIS (Automatic Information System), and BRM-P (Bridge Resource Management-Pilots), and a renewal request on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.  After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Charles R. Schuessler meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.  Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Charles R. Schuessler to renew his commission as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.		
<b>Full Recommendation:</b> The Pilot Board, at its December 16, 2014 meeting, recommend to the governor the renewal of the commission of Captain Charles R. Schuessler as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective January 27, 2015, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.		

## Request for Pilot Board Action

<b>Category:</b> Pilot Matters	<b>Agenda Date:</b> December 16, 2014	<b>Agenda Section:</b> E - 3
<b>From:</b> <b>Division:</b> Legal <b>Department:</b> Pilot Administration	<b>Staff Contact:</b> Erik Eriksson	
<b>Summary Recommendation:</b> Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Julian T. Platon.		
<b>Background:</b> The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.		
<b>Staff Evaluation/Justification:</b> Captain Julian T. Platon has applied for renewal of his commission that expires March 25, 2015, as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes proof of continued education training in Manned Model Ship Handling, Legal Aspects of Piloting, Raven Wheelhouse II pilot carry aboard navigation system & AIS (Automatic Information System), BRM-P (Bridge Resource Management – Pilots) Emergency Ship Handling, Col-Regs – Pilots (Collision Regulations – Pilots), and Error Detection and use of Advanced Radar Techniques in restricted waters, and a renewal request on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.  After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Julian T. Platon meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.  Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Julian T. Platon to renew his commission as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.		
<b>Full Recommendation:</b> The Pilot Board, at its December 16, 2014 meeting, recommend to the governor the renewal of the commission of Captain Julian T. Platon as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective March 25, 2015, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.		

Request for Pilot Board Action

<p><b>Category:</b> Pilot Matters</p>	<p><b>Agenda Date:</b> December 16, 2014</p>	<p><b>Agenda Section:</b> E - 4</p>
<p><b>From:</b> <b>Division:</b> Legal <b>Department:</b> Pilot Administration</p>	<p><b>Staff Contact:</b> Erik Eriksson</p>	
<p><b>Summary Recommendation:</b> Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Kent D. Barton.</p>		
<p><b>Background:</b> The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.</p>		
<p><b>Staff Evaluation/Justification:</b> Captain Kent D. Barton has applied for renewal of his commission that expires March 25, 2015, as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes proof of continued education training in Radar Observer (recertification), Legal Aspects of Piloting, Raven Wheelhouse II pilot carry aboard navigation system &amp; AIS (Automatic Information System), BRM-P (Bridge Resource Management – Pilots), Col-Regs – Pilots (Collision Regulations – Pilots), Incident Management for Pilots, and Restricted visibility navigation for Pilots and a renewal request on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.</p> <p>After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Kent D. Barton meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.</p> <p>Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Kent D. Barton to renew his commission as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.</p>		
<p><b>Full Recommendation:</b> The Pilot Board, at its December 16, 2014 meeting, recommend to the governor the renewal of the commission of Captain Kent D. Barton as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective March 25, 2015, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.</p>		

## Request for Pilot Board Action

<b>Category:</b> Pilot Matters	<b>Agenda Date:</b> December 16, 2014	<b>Agenda Section:</b> E - 5
<b>From:</b> <b>Division:</b> Legal <b>Department:</b> Pilot Administration	<b>Staff Contact:</b> Erik Eriksson	
<b>Summary Recommendation:</b> Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Robert M. Shearon.		
<b>Background:</b> The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.		
<b>Staff Evaluation/Justification:</b> Captain Robert M. Shearon has applied for renewal of his commission that expires March 31, 2015, as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes proof of continued education training in Radar Observer (recertification), Manned Model Ship Handling, Legal Aspects of Piloting, Bayport Flare turn using manned model, Raven Wheelhouse II pilot carry aboard navigation system & AIS (Automatic Information System), BRM-P (Bridge Resource Management – Pilots) Emergency Ship Handling, Fatigue, Sleep & Medication, ECDIS (Electronic Chart Display and Information System), Col-Regs – Pilots (Collision Regulations – Pilots), Pilot Incident Management, Restricted Visibility for Pilots, and Error Detection and use of Advanced Radar Techniques in restricted waters, and a renewal request on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.  After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Robert M. Shearon meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.  Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Robert M. Shearon to renew his commission as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.		
<b>Full Recommendation:</b> The Pilot Board, at its December 16, 2014 meeting, recommend to the governor the renewal of the commission of Captain Robert M. Shearon as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective March 31, 2015, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.		