

I N D E X

THE BOARD OF PILOT COMMISSIONERS
OF THE PORTS OF HARRIS COUNTY, TEXAS

February 2, 2016

Minute No.

Event/Action

General

Chairman Longoria convened the meeting of the Board of Pilot Commissioners

Minutes

(PB-2016-0202-01) Approve the Minutes of the Board of Pilot Commissioners Meeting – December 15, 2015

Pilot Matters

(PB-2016-0202-02) Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Clint Winegar

(PB-2016-0202-03) Appoint Thomas Heidt as Assistant Secretary of the Board of Pilot Commissioners for Harris County Ports

Adjourn Meeting

**Board of Pilot Commissioners for Harris County Ports
Public Meeting**

**Houston, Texas
February 2, 2016**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on February 2, 2016 at 10:10 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners and staff were present:

Janiece Longoria, Chairman
Theldon R. Branch, III, Commissioner
Dean E. Corgey, Commissioner
Stephen H. DonCarlos, Commissioner
Clyde E. Fitzgerald, Commissioner
John D. Kennedy, Commissioner
Roy D. Mease, Commissioner
Roger Guenther, Executive Director
Erik Eriksson, Chief Legal Officer

Chairman Longoria convened the meeting of the Board of Pilot Commissioners.

(PB-2016-0202-01) Chairman Longoria called for a motion to approve the minutes of the December 15, 2015 Pilot Board meeting. Commissioner Mease moved for approval of the minutes, seconded by Commissioner Kennedy. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. The minutes were approved as written.

The Pilot Board then considered each Request for Pilot Board Action ("RPBA") submitted by Chairman Longoria and attached to these minutes as Exhibit "A."

(PB-2016-0202-02) RPBA F1 was presented, moved by Commissioner Corgey, seconded by Commissioner Kennedy. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F1 PASSED.

(PB-2016-0202-03) RPBA F2 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner Kennedy. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F2 PASSED.

At 10:11 a.m., Chairman Longoria adjourned the Pilot Board meeting.

The above is a correct copy of the Minutes of the February 2, 2016 meeting of the Pilot Board of the Port of Houston Authority.



Janiece Longoria, Chairman



Erik A. Eriksson, Assistant Secretary

F. PILOT MATTERS

Subject	1. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Clint Winegar.
Meeting	Feb 2, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its February 2, 2016 meeting, recommend to the governor the commission renewal of Captain Clint Winegar as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four year term effective April 25, 2016, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:

Captain Clint Winegar has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes proof of continued education training in Bluewater-Brownwater Interface Training, Azipod-Azimuthing electric propulsion drive, Restricted Visibility for Pilots, Raven Wheelhouse II Pilot carry aboard Navigation System & AIS (Automatic Information System), Incident Management for Pilots, Col-Regs for Pilots (Collision Regulations for Pilots), Shiphandling using manned model, BRM-Pilots (Bridge Resource Management-Pilots), and Legal Aspects of Pilotage, and a request on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Clint Winegar meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Clint Winegar for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

F. PILOT MATTERS

Subject	2. Appoint Thomas Heidt as Assistant Secretary of the Board of Pilot Commissioners for Harris County Ports.
Meeting	Feb 2, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its February 2, 2016 meeting, appoint Thomas Heidt as Assistant Secretary of the Board of Pilot Commissioners for Harris County Ports, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
The position of Secretary of Pilot Board is held by the Executive Director of the Port of Houston Authority. In the past, the Pilot Board has designated Assistant Secretaries to act on behalf of the Secretary as may be reasonable or necessary. Currently the Chief Legal Officer and Chief HSSE Officer of the Port Authority are the Assistant Secretaries to the Pilot Board.

Staff Evaluation/Justification:
Legal Division staff recommends that the Pilot Board confirm the appointment of the Chief Operating Officer of the Port Authority as an Assistant Secretary to the Pilot Board.