

I N D E X

THE BOARD OF PILOT COMMISSIONERS
OF THE PORTS OF HARRIS COUNTY, TEXAS

May 23, 2016

Minute No.

Event/Action

General

Chairman Longoria convened the meeting of the Board of Pilot Commissioners

Minutes

(PB-2016-0523-01) Approve the Minutes of the Board of Pilot Commissioners Meeting – April 26, 2016

Pilot Matters

(PB-2016-0523-02) Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Barry C. Holland

(PB-2016-0523-03) Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Paul F. Dunaway

(PB-2016-0523-04) Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Holly B. Cooper

Adjourn Meeting

**Board of Pilot Commissioners for Harris County Ports
Public Meeting**

**Houston, Texas
May 23, 2016**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on May 23, 2016 at 9:37 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

Janiece Longoria, Chairman
Theldon R. Branch, III, Commissioner
Dean E. Corgey, Commissioner
Clyde E. Fitzgerald, Commissioner
John D. Kennedy, Commissioner
Roy D. Mease, Commissioner
Roger Guenther, Executive Director
Erik Eriksson, Chief Legal Officer
J. Kent Friedman, Counsel

Chairman Longoria convened the meeting of the Board of Pilot Commissioners.

(PB-2016-0523-01) Chairman Longoria called for a motion to approve the minutes of the April 26, 2016 Pilot Board meeting. The Pilot Board unanimously moved for approval, seconded unanimously. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. The minutes were approved as written.

Chairman Longoria asked if there were any appearances; hearing none she moved to Pilot Matters.

The Pilot Board then considered each Request for Pilot Board Action ("RPBA") submitted by Chairman Longoria and attached to these minutes as Exhibit "A."

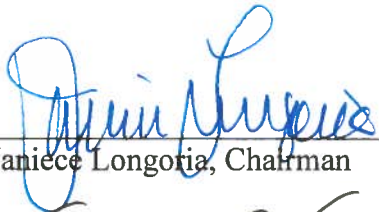
(PB-2016-0523-02) RPBA F1 was presented, moved by Commissioner Mease, seconded by Commissioner Branch. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F1 PASSED.

(PB-2016-0523-03) RPBA F2 was presented, moved by Commissioner Corgey, seconded by Commissioner Fitzgerald. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F2 PASSED.

(PB-2016-0523-04) RPBA F3 was presented, moved by Chairman Longoria, seconded by Commissioner Mease. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F3 PASSED.

Having no items for executive session, at 9:38 a.m., Chairman Longoria adjourned the Pilot Board meeting.

The above is a correct copy of the Minutes of the May 23, 2016 meeting of the Pilot Board of the Port of Houston Authority.



Janiece Longoria, Chairman



Erik A. Eriksson, Assistant Secretary

F. PILOT MATTERS

Subject **1. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Barry C. Holland.**

Meeting May 23, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS

Access Public

Type Action

Recommended Action The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its May 23, 2016 meeting, recommend to the Governor the renewal of the commission of Captain Barry C. Holland as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective July 27, 2016, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:
Captain Barry C. Holland has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Fatigue, Sleep, & Medication Course, Brownwater/Bluewater Interface Training, Manned Model Ship Handling, Raven Wheelhouse II Pilot Carry-aboard Navigation System & AIS (Automatic Information System), Collision Regulations for Pilots (Col-Regs-P), Incident Management for Pilots, Bridge Resource Management-Pilots (BRM-P), and a request on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the Governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Barry C. Holland meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Barry C. Holland for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

F. PILOT MATTERS

Subject **2. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Paul F. Dunaway.**

Meeting May 23, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS

Access Public

Type Action

Recommended Action The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its May 23, 2016 meeting, recommend to the Governor the renewal of the commission of Captain Paul F. Dunaway as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective July 15, 2016, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:
Captain Paul F. Dunaway has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Electronic Chart Display Information System (ECDIS), Emergency Ship Handling, Error Detection and use of Advanced Radar in Restricted Waters, Bayport Flare Turn using Manned Model, Restricted Visibility Navigation for Pilots, Raven Wheelhouse II Pilot Carry-aboard Navigation & AIS (Automatic Information System), Pilot Incident Management, Collision Regulations for Pilots (Col-Regs-P), Manned Model Ship Handling, and a request on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the Governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Paul F. Dunaway meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Paul F. Dunaway for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

F. PILOT MATTERS

Subject	3. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Holly B. Cooper.
Meeting	May 23, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its May 23, 2016 meeting, recommend to the Governor the renewal of the commission of Captain Holly B. Cooper as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective July 27, 2016, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:
Captain Holly B. Cooper has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Bayport Flare Turn using Manned Model, Fatigue, Sleep, & Medication Course, Error Detection and use of Advanced Radar Techniques in Restricted Waters, Radar Observer (recertification), Restricted Visibility Navigation for Pilots, Raven Wheelhouse II Pilot Carry-aboard Navigation System & AIS (Automatic Information System), Collision Regulations for Pilots (Col-Regs-P), Automatic Information System (AIS), Electronic Chart Display Information System (ECDIS), Manned Model Ship Handling, and a request on her behalf from the Houston Pilots with evidence of her ability to enter into a faithful performance bond in the amount of \$25,000 payable to the Governor.

After an assessment of her qualifications and the documents filed with her application, the ARC determined that Captain Holly B. Cooper meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Holly B. Cooper for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.