

I N D E X

THE BOARD OF PILOT COMMISSIONERS
OF THE PORTS OF HARRIS COUNTY, TEXAS

September 27, 2016

<i>Minute No.</i>	<i>Event/Action</i>
	General
	Commissioner Kennedy convened the meeting of the Board of Pilot Commissioners
	Minutes
(PB-2016-0927-01)	Approve the Minutes of the Board of Pilot Commissioners Meeting – July 26, 2016
	Appearances
(PB-2016-0927-02)	There were no appearances
	Pilot Matters
(PB-2016-0927-03)	Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Kevin A. Kirk
(PB-2016-0927-04)	Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Brent M. Covert
	Recess Open Meeting and Convene Executive Session
	Reconvene Open Meeting
	Adjourn Meeting

**Board of Pilot Commissioners for Harris County Ports
Public Meeting**

**Houston, Texas
September 27, 2016**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on September 27, 2016 at 10:54 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

John D. Kennedy, Acting Chairman
Stephen H. DonCarlos, Commissioner
Clyde E. Fitzgerald, Commissioner
Roy D. Mease, Commissioner
Roger Guenther, Executive Director
Erik Eriksson, Chief Legal Officer
Tom Heidt, Chief Operating Officer
Marcus Woodring, Chief Health, Safety, Security, and Emergency Management
Officer
J. Kent Friedman, Counsel

Commissioner Kennedy convened the meeting of the Board of Pilot Commissioners.

(PB-2016-0927-01) Commissioner Kennedy called for a motion to approve the minutes of the July 26, 2016 Pilot Board meeting. Commissioner Fitzgerald moved for approval, seconded by Commissioner DonCarlos. Commissioners Kennedy, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. The minutes were approved as written.

(PB-2016-0927-02) Commissioner Kennedy asked if there were any appearances; hearing none he moved to the agenda.

The Pilot Board then considered each Request for Pilot Board Action ("RPBA") submitted by Chairman Longoria and attached to these minutes as Exhibit "A."

(PB-2016-0927-03) RPBA F1 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Commissioners Kennedy, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RPBA F1 PASSED.

(PB-2016-0927-04) RPBA F2 was presented, moved by Commissioner Mease, seconded by Commissioner Fitzgerald. Commissioners Kennedy, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RPBA F2 PASSED.


At 10:55 a.m., Commissioner Kennedy recessed the public meeting and instructed Mr. Eriksson to make the following announcement:

It is now 10:55 a.m. The Board of Pilot Commissioners for Harris County Ports will now convene in a closed meeting, as permitted by the Texas Open Meetings Act and Government Code to Conduct a private Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultations regarding (i) Chapter 66, Texas Transportation Code, Houston Pilots Licensing and Regulatory Act; and (ii) collision between M/V CONTI PERIDOT and M/T CARLA MAERSK on March 9, 2015, in the Houston Ship Channel. The Board of Pilot Commissioners will reconvene in public session after the closed meeting is adjourned.

Immediately thereafter the Board of Pilot Commissioners retired into closed session.

At 11:02 a.m., Commissioner Kennedy reconvened the public meeting and adjourned the Pilot Board meeting.

The above is a correct copy of the Minutes of the September 27, 2016 meeting of the Pilot Board of the Port of Houston Authority.



John D. Kennedy, Acting Chairman



Erik A. Eriksson, Assistant Secretary

F. PILOT MATTERS

Subject	1. Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Kevin A. Kirk.
Meeting	Sep 27, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its September 27, 2016 meeting, approve the appointment of Captain Kevin A. Kirk, after meeting full requirements, as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar for a three-year term, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:

Captain Kevin A. Kirk has applied for certificate as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes a letter from Master Houston Branch Pilot Captain Adam W. Guice expressing his willingness to appoint Captain Kevin A. Kirk as Deputy Branch Pilot and to act as his Master for the proposed deputyship of three years, and evidence of Captain Kirk's ability to enter into a faithful performance bond in the amount of \$25,000 payable to the Governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that, upon U.S. Coast Guard issuance of his First Class Pilot's License, which is expected shortly, Captain Kevin A. Kirk will meet the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.034, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Kevin A. Kirk for Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar, after meeting full requirements. Such commission is for a three-year term.

F. PILOT MATTERS

Subject	2. Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Brent M. Covert.
Meeting	Sep 27, 2016 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its September 27, 2016 meeting, approve the appointment of Captain Brent M. Covert, after meeting full requirements, as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar for a three-year term, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:

Captain Brent M. Covert has applied for certificate as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes a letter from Master Houston Branch Pilot Captain Bradley G. Miller expressing his willingness to appoint Captain Brent M. Covert as Deputy Branch Pilot and to act as his Master for the proposed deputyship of three years, and evidence of Captain Covert's ability to enter into a faithful performance bond in the amount of \$25,000 payable to the Governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that, upon U.S. Coast Guard issuance of his First Class Pilot's License, which is expected shortly, Captain Brent M. Covert will meet the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.034, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Brent M. Covert for Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar, after meeting full requirements. Such commission is for a three-year term.