

## INDEX

### THE BOARD OF PILOT COMMISSIONERS OF THE PORTS OF HARRIS COUNTY, TEXAS

March 21, 2017

<i>Minute No.</i>	<i>Event/Action</i>
	<b>General</b>
	Commissioner Kennedy convened the meeting of the Board of Pilot Commissioners
	<b>Minutes</b>
(PB-2017-0321-01)	Approve the Minutes of the Board of Pilot Commissioners Meeting – January 31, 2017
	<b>Appearances</b>
	There were no appearances
	<b>Pilot Matters</b>
(PB-2017-0321-02)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Brett A. Callier
(PB-2017-0321-03)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Arthur F. Tuttle
(PB-2017-0321-04)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain John M. Vassar
(PB-2017-0321-05)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Robert S. Deckard
	<b>Adjourn Meeting</b>

**Board of Pilot Commissioners for Harris County Ports  
Public Meeting**

**Houston, Texas  
March 21, 2017**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on March 21, 2017 at 10:26 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

John D. Kennedy, Commissioner and Acting Chairman  
Theldon R. Branch, III, Commissioner  
Dean E. Corgey, Commissioner  
Stephen H. DonCarlos, Commissioner  
Clyde E. Fitzgerald, Commissioner  
Roy D. Mease, Commissioner  
Roger Guenther, Secretary  
Erik Eriksson, General Counsel  
J. Kent Friedman, Orrick, Herrington & Sutcliffe LLP

Commissioner Kennedy convened the meeting of the Pilot Board.

(PB-2017-0321-01) Commissioner Kennedy called for a motion to approve the minutes of the January 31, 2017 Pilot Board meeting. Commissioner Mease moved for approval, seconded by Commissioner Branch. Commissioners Kennedy, Branch, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. The minutes were approved as written.

Commissioner Kennedy noted there were no public comments or staff reports and moved to the agenda.

The Pilot Board considered each Request for Pilot Board Action ("RPBA") attached to these minutes as Exhibit "A."

(PB-2017-0321-02) RPBA F1 was presented, moved by Commissioner Corgey, seconded by Commissioner Fitzgerald. Commissioners Kennedy, Branch, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RPBA F1 PASSED.


(PB-2017-0321-03) RPBA F2 was presented, moved by Commissioner Mease, seconded by Commissioner Branch. Commissioners Kennedy, Branch, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RPBA F2 PASSED.

(PB-2017-0321-04) RPBA F3 was presented, moved by Commissioner Branch, seconded by Commissioner DonCarlos. Commissioners Kennedy, Branch, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RPBA F3 PASSED.

(PB-2017-0321-05) RPBA F4 was presented, moved by Commissioner Corgey, seconded by Commissioner Fitzgerald. Commissioners Kennedy, Branch, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RPBA F4 PASSED.

At 10:28 a.m., Commissioner Kennedy noted there were no items for closed session and adjourned the Pilot Board meeting.

The above is a correct copy of the Minutes of the March 21, 2017 meeting of the Pilot Board of the Port of Houston Authority.

  
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John D. Kennedy, Acting Chairman

  
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Erik A. Eriksson, Assistant Secretary

## F. PILOT MATTERS

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<b>Subject</b>	<b>1. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Brett A. Callier.</b>
Meeting	Mar 21, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its March 21, 2017 meeting, recommend to the governor the commission renewal of Captain Brett A. Callier as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective May 4, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**  
Pilot Matters

**Department:**  
Pilot Administration

**Staff Contact:**  
Erik Eriksson

**Background:**

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**

Captain Brett A. Callier has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Emergency Shiphandling for Pilots, Bridge Resource Management for Pilots (BRM-P), Fatigue, Sleep and Medication Course (FSM), Bayport Flare Turn using Manned Model, Restricted Visibility Navigation for Pilots, Legal Aspects of Piloting, Raven Electronic Navigation Training, Collision Regulations for Pilots (COL-REGS-P), Incident Management for Pilots, Manned Model Shiphandling, Automatic Radar Plotting Aids (ARPA), Radar Observer (recertification), and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Brett A. Callier meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Brett A. Callier for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

## F. PILOT MATTERS

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**Subject**            **2. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Arthur F. Tuttle.**

Meeting            Mar 21, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS

Access            Public

Type            Action

Recommended    The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its March  
Action            21, 2017 meeting, recommend to the governor the commission renewal of Captain  
Arthur F. Tuttle as Branch Pilot for the Houston Ship Channel and Galveston Bar for a  
four-year term effective June 1, 2017, and further authorize the Secretary of the Pilot  
Board to do any and all things in his opinion reasonable or necessary to give effect to  
the foregoing.

**Category:**

Pilot Matters

**Department:**

Pilot Administration

**Staff Contact:**

Erik Eriksson

**Background:**

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**

Captain Arthur F. Tuttle has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Tractor Tugs for Pilots, Restricted Visibility Navigation for Pilots, Bridge Resource Management for Pilots (BRM-P), Emergency Shiphandling for Pilots, Legal Aspects of Piloting, Manned Model Shiphandling, Raven Electronic Navigation Training, Radar Observer (recertification), Collision Regulations for Pilots (COL-REGS-P), Incident Management for Pilots, and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Arthur F. Tuttle meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Arthur F. Tuttle for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

## F. PILOT MATTERS

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<b>Subject</b>	<b>3. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain John M. Vassar.</b>
Meeting	Mar 21, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its March 21, 2017 meeting, recommend to the governor the commission renewal of Captain John M. Vassar as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective May 27, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**  
Pilot Matters

**Department:**  
Pilot Administration

**Staff Contact:**  
Erik Eriksson

**Background:**

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**

Captain John M. Vassar has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Manned Model Shiphandling, Incident Management for Pilots, Legal Aspects for Piloting, Restricted Visibility Navigation for Pilots, Error Detection and Use of Advanced Radar Techniques in Restricted Waters, Bridge Resource Management for Pilots (BRM-P), Bayport Flare Turn using Manned Model, Radar Observer (recertification), Raven Electronics Navigation System Training, Emergency Shiphandling for Pilots, Collision Regulations for Pilots (COL-REGS-P), Automatic Information Systems (AIS), Azimuthing Electric Propulsion Drive (AZIPOD), Electronic Chart Display Information System (ECDIS), and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain John M. Vassar meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain John M. Vassar for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

## F. PILOT MATTERS

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<b>Subject</b>	<b>4. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Robert S. Deckard.</b>
Meeting	Mar 21, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its March 21, 2017 meeting, recommend to the governor the commission renewal of Captain Robert S. Deckard as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective May 5, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**  
Pilot Matters

**Department:**  
Pilot Administration

**Staff Contact:**  
Erik Eriksson

**Background:**

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**

Captain Robert S. Deckard has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Automatic Information System (AIS), Bridge Resource Management for Pilots (BRM-P), Bayport Flare Turn using Manned Model, Collision Regulations for Pilots (COL-REGS-P), Incident Management for Pilots, and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Robert S. Deckard meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Robert S. Deckard for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.