

## INDEX

### THE BOARD OF PILOT COMMISSIONERS OF THE PORTS OF HARRIS COUNTY, TEXAS

May 24, 2017

*Minute No.*

*Event/Action*

#### **General**

Chairman Longoria convened the meeting of the Board of Pilot Commissioners

#### **Minutes**

(PB-2017-0524-01) Approve the Minutes of the Board of Pilot Commissioners Meeting – April 25, 2017

#### **Appearances**

There were no appearances

#### **Pilot Matters**

(PB-2017-0524-02) Recommendation for original Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Jason F. Briones

(PB-2017-0524-03) Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Marcus A. Maher

(PB-2017-0524-04) Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Thomas C. Pace Jr.

(PB-2017-0524-05) Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain John C. Dunaway

#### **Adjourn Meeting**

**Board of Pilot Commissioners for Harris County Ports  
Public Meeting**

**Houston, Texas  
May 24, 2017**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on May 24, 2017 at 11:15 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

Janiece Longoria, Chairman  
Theldon R. Branch, III, Commissioner  
Dean E. Corgey, Commissioner  
Clyde E. Fitzgerald, Commissioner  
John D. Kennedy, Commissioner  
Roy D. Mease, Commissioner  
Roger Guenther, Secretary  
Erik Eriksson, General Counsel  
J. Kent Friedman, Orrick, Herrington & Sutcliffe LLP

Chairman Longoria convened the meeting of the Pilot Board.

(PB-2017-0524-01) Chairman Longoria called for a motion to approve the minutes of the April 25, 2017 Pilot Board meeting. Commissioner Mease moved for approval, seconded by Commissioner Fitzgerald. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. The minutes were approved as written.

Chairman Longoria noted there were no public comments or staff reports, and moved to the agenda.

The Pilot Board considered each Request for Pilot Board Action ("RPBA") attached to these minutes as Exhibit "A."

(PB-2017-0524-02) RPBA F1 was presented, moved by Commissioner Corgey, seconded by Commissioner Fitzgerald. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F1 PASSED.

(PB-2017-0524-03) RPBA F2 was presented, moved by Commissioner Kennedy, seconded by Commissioner Branch. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F2 PASSED.

(PB-2017-0524-04) RPBA F3 was presented, moved by Commissioner Corgey, seconded by Commissioner Mease. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F3 PASSED.

(PB-2017-0524-05) RPBA F4 was presented, moved by Commissioner Mease, seconded by Commissioner Branch. Chairman Longoria, and Commissioners Branch, Corgy, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F4 PASSED.

At 11:17 a.m., Chairman Longoria noted there were no items for closed session and adjourned the Pilot Board meeting.

The above is a correct copy of the Minutes of the May 24, 2017 meeting of the Pilot Board of the Port of Houston Authority.

  
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Janiece Longoria, Chairman

  
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Erik A. Eriksson, Assistant Secretary

## F. PILOT MATTERS

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<b>Subject</b>	<b>1. Recommendation for original Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Jason F. Briones.</b>
Meeting	May 24, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its May 24, 2017 meeting, recommend to the governor the original commission of Captain Jason F. Briones as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective July 28, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**  
Pilot Matters

**Department:**  
Pilot Administration

**Staff Contact:**  
Erik Eriksson

**Background:**

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**

Captain Jason F. Briones has applied for original commission as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Bayport Flare Turn Using Manned Model, Radar Observer (recertification), Legal Aspects of Piloting, Fatigue, Sleep, & Medication Course (FMS), Bridge Resource Management for Pilots (BRM-P), Restricted Visibility Navigation for Pilots, and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Jason F. Briones meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.033, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Jason F. Briones for original commission as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

## F. PILOT MATTERS

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<b>Subject</b>	<b>2. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Marcus A. Maher.</b>
Meeting	May 24, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its May 24, 2017 meeting, recommend to the governor the commission renewal of Captain Marcus A. Maher as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective July 24, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**  
Pilot Matters

**Department:**  
Pilot Administration

**Staff Contact:**  
Erik Eriksson

**Background:**

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**

Captain Marcus A. Maher has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Emergency Shiphandling for Pilots, Brownwater/Bluewater Coordination Course, Automatic Identification Systems (AIS), Fatigue, Sleep and Medication Course (FSM), AZIPOD Azimuthing Electric Propulsion Drive, Radar Observer (recertification), Restricted Visibility Navigation for Pilots, Bayport Flare Turn using Manned Model, Legal Aspects of Piloting, Bridge Resource Management for Pilots (BRM-P), Raven Electronic Navigation Training, and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Marcus A. Maher meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Marcus A. Maher for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

## F. PILOT MATTERS

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<b>Subject</b>	<b>3. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Thomas C. Pace Jr.</b>
Meeting	May 24, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its May 24, 2017 meeting, recommend to the governor the commission renewal of Captain Thomas C. Pace Jr. as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective July 27, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**  
Pilot Matters

**Department:**  
Pilot Administration

**Staff Contact:**  
Erik Eriksson

**Background:**  
The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**  
Captain Thomas C. Pace Jr. has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Restricted Visibility Navigation for Pilots, Personal Safety & Social Responsibilities, Personal Survival Techniques, First Aid & CPR, Basic Firefighting, Manned Model Shiphandling, Bridge Resource Management for Pilots (BRM-P), Automatic Radar Plotting Aids (ARPA), Legal Aspects of Piloting, Electronic Chart Display Information Systems (ECDIS), Radar Observer (recertification), Fatigue, Sleep and Medication Course (FSM), Bayport Flare Turn using Manned Model, Raven Electronic Navigation Systems Training, Emergency Shiphandling for Pilots, and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Thomas C. Pace Jr. meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Thomas C. Pace Jr. for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

## F. PILOT MATTERS

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<b>Subject</b>	<b>4. Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain John C. Dunaway.</b>
Meeting	May 24, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its May 24, 2017 meeting, approve the appointment of Captain John C. Dunaway, after meeting full requirements, as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar for a three-year term, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**  
Pilot Matters

**Department:**  
Pilot Administration

**Staff Contact:**  
Erik Eriksson

**Background:**

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**

Captain John C. Dunaway has applied for certificate as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes a letter from Master Houston Branch Pilot Captain Steven Nelson expressing his willingness to appoint Captain John C. Dunaway as Deputy Branch Pilot and to act as his Master for the proposed deputyship of three years, and evidence of Captain Dunaway's ability to enter into a faithful performance bond in the amount of \$25,000 payable to the Governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that, upon U.S. Coast Guard issuance of his First Class Pilot's License, which is expected shortly, Captain John C. Dunaway will meet the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.034, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain John C. Dunaway for Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar, after meeting full requirements. Such commission is for a three-year term.