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THE BOARD OF PILOT COMMISSIONERS OF THE PORTS OF HARRIS COUNTY, TEXAS

July 25, 2017

<i>Minute No.</i>	<i>Event/Action</i>
	General
	Chairman Longoria convened the meeting of the Board of Pilot Commissioners
	Minutes
(PB-2017-0725-01)	Approve the Minutes of the Board of Pilot Commissioners Meeting – June 27, 2017
	Appearances
(PB-2017-0725-02)	Chairman Longoria introduced Captain Robert Shearon, Presiding Officer, Houston Pilots Association
	Pilot Matters
(PB-2017-0725-03)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Paul G. Brown
(PB-2017-0725-04)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain James T. Concagh
(PB-2017-0725-05)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Kelly J. Creech
(PB-2017-0725-06)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Matthew H. Glass
(PB-2017-0725-07)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Hugh A. Guidry
(PB-2017-0725-08)	Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain William J. Mitchell
	Adjourn Meeting

**Board of Pilot Commissioners for Harris County Ports
Public Meeting**

**Houston, Texas
July 25, 2017**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on July 25, 2017 at 2:23 p.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

Janiece Longoria, Chairman
Theldon R. Branch, III, Commissioner
Dean E. Corgey, Commissioner
Clyde E. Fitzgerald, Commissioner
John D. Kennedy, Commissioner
Roy D. Mease, Commissioner
Roger Guenther, Secretary
Erik Eriksson, General Counsel
J. Kent Friedman, Orrick, Herrington & Sutcliffe LLP

Chairman Longoria convened the meeting of the Pilot Board.

(PB-2017-0725-01) Chairman Longoria called for a motion to approve the minutes of the June 27, 2017 Pilot Board meeting. Commissioner Mease moved for approval, seconded by Commissioner Branch. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. The minutes were approved as written.

(PB-2017-0725-02) Chairman Longoria introduced Captain Robert Shearon, Presiding Officer, Houston Pilots Association, who addressed the Pilot Board.

Captain Shearon reported on two new pilot boats that will soon be commissioned, and provided a photographic presentation regarding the vessels' characteristics and innovations. They are expected to be delivered in mid-August.

Captain Shearon noted that he visited Montreal, Canada in February, where he addressed the Canadian Maritime Pilots' Association (CMPA) regarding the AFRAMAX RIVER fire.

Following the presentation, Captain Shearon met with Captain Simon Pelletier, president of both CMPA and the International Maritime Pilots' Association (IMPA), and Captain Jorge Viso, president of the American Pilots' Association, to discuss giving his presentation to IMPA, the pilots' representative to the International Maritime Organization (IMO). IMO is responsible for regulating global standards for the safety, security, and environmental performance of international shipping.

Captain Shearon added he had very recently received news that Captain Michael McGee and Captain Michael Phillips received the IMO Award for Exceptional Bravery at Sea in connection with the AFRAMAX RIVER incident.

Commissioner Branch asked where the pilot boats were built. Captain Shearon replied that they were built in Germany, and remarked that they will be shipped with an employee onboard to ensure successful delivery and protection of the interests of the Houston Pilots Association. He mentioned that upon arrival of the new pilot boats, pilots will be trained to properly board and disembark ships from them, and that the transition time to use of the new pilot boats is expected to take a couple of months.

Commissioner Fitzgerald thanked Captain Shearon on behalf of all the pilots for their flexibility and service to Port Houston. Captain Shearon concluded his report by announcing that the dual christening of the pilot boats will be held on October 21st at San Jacinto Maritime College.

Chairman Longoria asked if anyone else would like to address the Pilot Board; there was no response.

The Pilot Board considered each Request for Pilot Board Action ("RPBA") attached to these minutes as Exhibit "A."

(PB-2017-0725-03) RPBA F1 was presented, moved by Commissioner Corgey, seconded by Commissioner Branch. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F1 PASSED.

(PB-2017-0725-04) RPBA F2 was presented, moved by Commissioner Branch, seconded by Commissioner Fitzgerald. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F2 PASSED.

(PB-2017-0725-05) RPBA F3 was presented, moved by Commissioner Branch, seconded by Commissioner Mease. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F3 PASSED.

(PB-2017-0725-06) RPBA F4 was presented, moved by Commissioner Corgey, seconded by Commissioner Fitzgerald. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F4 PASSED.

(PB-2017-0725-07) RPBA F5 was presented, moved by Commissioner Mease, seconded by Commissioner Branch. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F5 PASSED.

(PB-2017-0725-08) RPBA F6 was presented, moved by Commissioner Mease, seconded by Commissioner Corgey. Chairman Longoria, and Commissioners Branch, Corgey, Fitzgerald, Kennedy, and Mease voted Aye. Nays none. RPBA F6 PASSED.

At 2:32 p.m., Chairman Longoria adjourned the Pilot Board meeting.

The above is a correct copy of the Minutes of the July 25, 2017 meeting of the Pilot Board of the Port of Houston Authority.



Janiece Longoria, Chairman



Erik A. Eriksson, Assistant Secretary

F. PILOT MATTERS

Subject	1. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Paul G. Brown.
Meeting	Jul 25, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its July 25, 2017 meeting, recommend to the governor the commission renewal of Captain Paul G. Brown as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective September 27, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:

Captain Paul G. Brown has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Radar Observer (recertification), Bayport Flare Turn using Manned Model, Collision Regulations for Pilots (COLREGS-P), Restricted Visibility Navigation for Pilots, Legal Aspects of Piloting, Raven Electronic Navigation Training, Incident Management for Pilots, Automatic Radar Plotting Aids (ARPA), and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Paul G. Brown meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Paul G. Brown for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

F. PILOT MATTERS

Subject	2. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain James T. Concagh.
Meeting	Jul 25, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its July 25, 2017 meeting, recommend to the governor the commission renewal of Captain James T. Concagh as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective October 27, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:
Captain James T. Concagh has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Emergency Shiphhandling for Pilots, Bridge Resource Management for Pilots (BRM-P), Fatigue, Sleep and Medication Course (FSM), Bayport Flare Turn using Manned Model, Restricted Visibility Navigation for Pilots, Legal Aspects of Piloting, Raven Electronic Navigation Training, Collision Regulations for Pilots (COL-REGS-P), Incident Management for Pilots, Manned Model Shiphhandling, Automatic Radar Plotting Aids (ARPA), Radar Observer (recertification), and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain James T. Concagh meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain James T. Concagh for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

F. PILOT MATTERS

Subject	3. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Kelly J. Crech.
Meeting	Jul 25, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its July 25, 2017 meeting, recommend to the governor the commission renewal of Captain Kelly J. Crech as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective October 24, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:

Captain Kelly J. Crech has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Emergency Shiphandling for Pilots, Bridge Resource Management for Pilots (BRM-P), Fatigue, Sleep and Medication Course (FSM), Bayport Flare Turn using Manned Model, Restricted Visibility Navigation for Pilots, Legal Aspects of Piloting, Raven Electronic Navigation Training, Collision Regulations for Pilots (COL-REGS-P), Incident Management for Pilots, Manned Model Shiphandling, Automatic Radar Plotting Aids (ARPA), Radar Observer (recertification), and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Kelly J. Crech meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Kelly J. Crech for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

F. PILOT MATTERS

Subject	4. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Matthew H. Glass.
Meeting	Jul 25, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its July 25, 2017 meeting, recommend to the governor the commission renewal of Captain Matthew H. Glass as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective September 28, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:
Captain Matthew H. Glass has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Electronic Chart Display Information Systems (ECDIS), Collision Regulations for Pilots (COLREGS-P), Brownwater/Bluewater Coordination Course, Incident Management for Pilots, Emergency Shiphandling for Pilots, Manned Model Shiphandling, AZIPOD Azimuthing Electric Propulsion Drive, Bayport Flare Turn using Manned Model, Legal Aspects of Piloting, Error Detection & Use of Advanced Radar Techniques in Restricted Waters, Bridge Resource Management for Pilots (BRM-P), Raven Electronic Navigation Training, Manned Model Shiphandling, and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Matthew H. Glass meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Matthew H. Glass for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

F. PILOT MATTERS

Subject	5. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain Hugh A. Guidry.
Meeting	Jul 25, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its July 25, 2017 meeting, recommend to the governor the commission renewal of Captain Hugh A. Guidry as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective September 28, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:
The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:
Captain Hugh A. Guidry has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Fatigue, Sleep and Medication Course (FSM), Brownwater/Bluewater Coordination Course, Collision Regulations for Pilots (COLREGS-P), Incident Management for Pilots, Bridge Resource Management for Pilots (BRM-P), Legal Aspects of Piloting, Restricted Visibility Navigation for Pilots, Bayport Flare Turn using Manned Model, Raven Electronic Navigation Training, Automatic Identification Systems (AIS), AZIPOD Azimuthing Electric Propulsion Drive, Error Detection & Use of Advanced Radar Techniques in Restricted Waters, and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain Hugh A. Guidry meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Hugh A. Guidry for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.

F. PILOT MATTERS

Subject	6. Recommendation for renewal of Branch Pilot Commission for the Houston Ship Channel and Galveston Bar: Captain William J. Mitchell.
Meeting	Jul 25, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its July 25, 2017 meeting, recommend to the governor the commission renewal of Captain William J. Mitchell as Branch Pilot for the Houston Ship Channel and Galveston Bar for a four-year term effective September 28, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

Staff Evaluation/Justification:

Captain William J. Mitchell has applied for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. The application included proof of continued education training in Bridge Resource Management for Pilots (BRM-P), Incident Management for Pilots, Brownwater/Bluewater Coordination Course, Bayport Flare Turn using Manned Model, AZIPOD Azimuthing Electric Propulsion Drive, Automatic Identification Systems (AIS), Fatigue, Sleep and Medication Course (FSM), Emergency Shiphandling for Pilots, Restricted Visibility Navigation for Pilots, Raven Electronic Navigation Training, Collision Regulations for Pilots (COLREGS-P), Manned Model Shiphandling, and a letter on his behalf from the Houston Pilots with evidence of his ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that Captain William J. Mitchell meets the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.041, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain William J. Mitchell for commission renewal as Branch Pilot for the Houston Ship Channel and Galveston Bar. Such commission is for a four-year term.