

**Board of Pilot Commissioners for Harris County Ports
Pilot Board Application Review Committee Meeting**

June 12, 2018

A meeting of the Pilot Board Application Review Committee (the "ARC") was convened on Tuesday, June 12, 2018 at 12:18 p.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following members and staff were present:

Captain Marcus Woodring, Chairman
Captain M. Tyler Gavis, Vice Chairman
Captain Mark Mitchem
Captain Gilbert Martinez
Captain Stephen Polk
Pat Studdert
Margot Campbell, ARC Legal Advisor
Latitia Jones, Paralegal

A. Minutes

Captain Polk moved for approval of the ARC meeting minutes of May 8, 2018, seconded by Mr. Studdert. Captain Mitchem, Chairman Woodring, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

B. Branch Pilot

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Mark W. Mitchem

The ARC reviewed Captain Mitchem's application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Mr. Studdert, seconded by Captain Martinez. Chairman Woodring, and Captain Polk voted Aye. Captain Mitchem recused himself from voting. Nays none. Motion APPROVED.

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Scott E. Roberts

The ARC reviewed Captain Roberts' application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Captain Polk, seconded by Captain Mitchem. Captain Martinez, Chairman Woodring, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Kristi J. Taylor

The ARC reviewed Captain Taylor's application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Chairman Woodring, seconded by Mr. Studdert. Captain Polk, Captain Martinez, and Captain Mitchem voted Aye. Nays none. Motion APPROVED.

C. Pilot Pool

Recommendation to enter into the Pilot Pool: Andrew J. Beatty

The ARC reviewed Mr. Beatty's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought Chairman Woodring, seconded by Captain Martinez. Captain Polk, Captain Mitchem, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Andrew C. Cockerham

The ARC reviewed Mr. Cockerham's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Captain Polk, seconded by Mr. Studdert. Captain Mitchem, Chairman Woodring, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Michael T. Gavis

The ARC reviewed Mr. Gavis' application file. Chairman Woodring asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Mr. Studdert, seconded by Captain Martinez. Captain Mitchem, Chairman Woodring, and Mr. Polk voted Aye. Nays none. Motion APPROVED. Note - To avoid a conflict of interest because of Mr. Gavis' position as the Port Authority's Manager of Pilot Administration and as Vice-Chairman of the ARC, Mr. Gavis's references and application to enter the Pilot Pool were checked by Ms. Latitia Jones.

Recommendation to enter into the Pilot Pool: Brandon A. Saenz

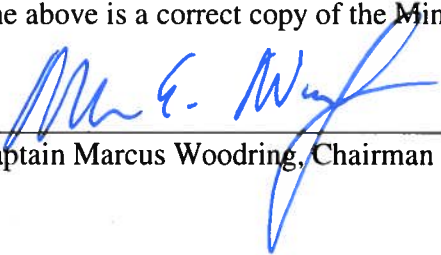
The ARC reviewed Mr. Saenz's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Mr. Studdert, seconded by Captain Polk. Chairman Woodring, Captain Mitchem, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Edward Thomas III

The ARC reviewed Mr. Thomas' application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Captain Mitchem, seconded by Captain Polk. Chairman Woodring, Mr. Studdert, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested meeting, July 17, 2018.

The above is a correct copy of the Minutes of the June 12, 2018 meeting of the ARC.



Captain Marcus Woodring, Chairman