

**Board of Pilot Commissioners for Harris County Ports
Pilot Board Application Review Committee Meeting**

December 4, 2018

A meeting of the Pilot Board Application Review Committee (the "ARC") was convened on Tuesday, December 4, 2018 at 12:17 p.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following members and staff were present:

Captain Marcus Woodring, Chairman
Captain M. Tyler Gavis, Vice Chairman
Captain Mark Mitchem
Captain Gilbert Martinez
Captain Stephen Polk
Captain Joe Hill
Pat Studdert
Sallie Kay Janes
Margot Campbell, ARC Legal Advisor

A. Minutes

Ms. Janes moved for approval of the ARC meeting minutes of October 16, 2018, seconded by Captain Hill. Captain Polk, Captain Martinez, Chairman Woodring, Mr. Studdert, and Captain Mitchem voted Aye. Nays none. Motion APPROVED.

B. Branch Pilot

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Kent D. Barton

The ARC reviewed Captain Barton's application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Chairman Woodring, seconded by Captain Mitchem. Captain Polk, Captain Martinez, Ms. Janes, Mr. Studdert, and Captain Hill voted Aye. Nays none. Motion APPROVED.

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Stephen B. Jewell

The ARC reviewed Captain Jewell's application file. Captain Gavis asked for a motion to recommend renewal; the motion was brought by Captain Polk, seconded by Ms. Janes. Captain Mitchem, Captain Martinez, Mr. Studdert, Captain Hill, and Chairman Woodring voted Aye. Nays none. Motion APPROVED.

Recommendation for Original Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Adam W. Shuptar

The ARC reviewed Captain Shuptar's application file. Captain Gavis asked for a motion to recommend Original Branch Pilot Commission; the motion was brought by Captain Hill, seconded by Ms. Janes. Captain Polk, Captain Mitchem, Chairman Woodring, Captain Martinez, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

C. Pilot Pool

Recommendation to enter into the Pilot Pool: Kirby W. Alford

The ARC reviewed Mr. Alford's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Captain Polk, seconded by Mr. Studdert. Captain Hill, Captain Mitchem, Chairman Woodring, Ms. Janes, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Justin W. Conway

The ARC reviewed Mr. Conway's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Captain Hill, seconded by Captain Martinez. Captain Mitchem, Chairman Woodring, Ms. Janes, Mr. Studdert, and Captain Polk voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Lewis A. Findley

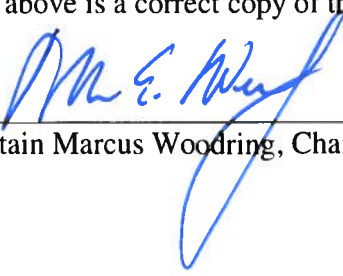
The ARC reviewed Mr. Findley's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Mr. Studdert, seconded by Captain Hill. Captain Polk, Captain Mitchem, Chairman Woodring, Ms. Janes, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

Recommendation to enter into the Pilot Pool: Robert N. Pinch

The ARC reviewed Mr. Pinch's application file. Captain Gavis asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Captain Martinez, seconded by Captain Polk. Captain Mitchem, Chairman Woodring, Ms. Janes, Mr. Studdert, and Captain Hill voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested meeting, January 15, 2019.

The above is a correct copy of the Minutes of the December 4, 2018 meeting of the ARC.



Captain Marcus Woodring, Chairman