

**Board of Pilot Commissioners for Harris County Ports  
Pilot Board Application Review Committee Meeting**

**April 11, 2023**

A meeting of the Pilot Board Application Review Committee (the “ARC”) convened on Tuesday, April 11, 2023, at noon at the Office of the Houston Pilot Board (203 Ivy Avenue, Deer Park, TX. 77536) and virtually via Zoom. The following members and staff were present:

Captain Stephen Polk – Chairman  
Captain M. Tyler Gavis, Vice Chairman  
Captain Gilbert Martinez  
Captain Joe Hill  
Jacquie Young-Hall  
Sallie Kay Janes  
Pat Studdert (via proxy vote)  
David McNeal, Houston Pilot Board General Counsel (via Zoom)

**A. Minutes**

Captain Martinez moved for approval of the ARC Meeting Minutes on February 14, 2023, seconded by Ms. Janes. Ms. Young-Hall, Captain Hill, Chairman Polk, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

**B. Branch Pilot**

1) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain William A. Ewing III

The ARC reviewed Captain Ewing’s application file. Captain Polk asked for a motion to recommend a renewal commission; the motion was brought by Captain Hill, seconded by Ms. Young-Hall. Ms. Janes, Captain Martinez, Chairman Polk, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

2) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Adam W. Guice

The ARC reviewed Captain Guice’s application file. Captain Polk made a motion to recommend a renewal commission, seconded by Captain Martinez. Ms. Janes, Ms. Young-Hall, Captain Hill, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED

3) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Cody R. Lynch

The ARC reviewed Captain Lynch’s application file. Captain Polk asked for a motion to recommend a renewal commission; the motion was brought by Ms. Janes, seconded by Captain Martinez. Chairman Polk, Captain Hill, Ms. Young-Hall, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED

**C. Pilot Pool**

1) Approve qualified to enter Houston Pilot Pool: Daniel T. Pruitt

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The ARC reviewed Mr. Pruitt's application file. Captain Polk asked for a motion to recommend entering into the pilot pool; the motion was brought by Ms. Janes, seconded by Captain Hill. Ms. Young-Hall, Captain Martinez, Chairman Polk, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

2) Approve qualified to enter Houston Pilot Pool: Aaron S. Gralnik

The ARC reviewed Mr. Gralnik's application file. Captain Polk asked for a motion to recommend entering into the pilot pool; the motion was brought by Captain Hill, seconded by Chairman Polk. Ms. Young-Hall, Captain Martinez, Ms. Janes, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested ARC Meeting, May 9, 2023.

The above is a correct copy of the ARC Meeting Minutes on April 11, 2023.



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Captain Stephen Polk – Chairman