

**Board of Pilot Commissioners for Harris County Ports  
Pilot Board Application Review Committee Meeting**

April 12, 2022

A meeting of the Pilot Board Application Review Committee (the “ARC”) convened on Tuesday, April 12, 2022, at 12:00 p.m. at the Offices of the Houston Pilot Board (203 Ivy Avenue, Deer Park, TX 77536), as well as virtually via Zoom. The following members and staff were present:

Captain M. Tyler Gavis, Vice Chairman  
Captain Robert Thompson  
Captain Gilbert Martinez  
Captain Marcus Woodring  
Pat Studdert  
David McNeal, Houston Pilot Board General Counsel

**A. Minutes**

Mr. Studdert moved for approval of the ARC meeting minutes of February 8, 2022, seconded by Captain Thompson. Captain Woodring and Captain Martinez voted Aye. Nays none. Motion APPROVED.

**B. Branch Pilot**

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Mark W. Mitchem

The ARC reviewed Captain Mitchem’s application file. Vice Chairman Gavis asked for a motion to recommend renewal commission; the motion was brought by Captain Thompson, seconded by Mr. Studdert. Captain Martinez, and Captain Woodring voted Aye. Nays none. Motion APPROVED.

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Scott E. Roberts

The ARC reviewed Captain Robert’s application file. Vice Chairman Gavis asked for a motion to recommend renewal commission; the motion was brought by Captain Martinez, seconded by Captain Woodring. Captain Thompson, and Mr. Studdert voted Aye. Nays none. Motion APPROVED

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Kristi J. Taylor

The ARC reviewed Captain Taylor’s application file. Vice Chairman Gavis asked for a motion to recommend renewal commission; the motion was brought by Captain Thompson, seconded by Captain Martinez. Captain Woodring, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

Recommendation for original Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Justin W. Conway

The ARC reviewed Captain Conway’s application file. Vice Chairman Gavis asked for a motion to recommend original commission; the motion was brought by Captain Martinez, seconded by

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Mr. Studdert, Captain Thompson, and Captain Woodring voted Aye. Nays none. Motion APPROVED.

**C. Pilot Pool**

Approve qualified to enter into Pilot Pool: Alexandra M. Hagerty

The ARC reviewed Ms. Hagerty's application file. Vice Chairman Gavis asked for a motion to recommend enter into the Pilot Pool; the motion was brought by Captain Woodring, seconded by Mr. Studdert, Captain Thompson, and Captain Martinez voted Aye. Nays none. Motion APPROVED.

Approve qualified to enter into Pilot Pool: Alexander H. Jenkins

The ARC reviewed Mr. Jenkins' application file. Vice Chairman Gavis asked for a motion to recommend enter into the Pilot Pool; the motion was brought by Captain Thompson, seconded by Captain Woodring, Captain Martinez, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested meeting, May 10, 2022.

The above is a correct copy of the Minutes of the April 12, 2022, meeting of the ARC.



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Captain Stephen Polk, Chairman