

**Board of Pilot Commissioners for Harris County Ports  
Pilot Board Application Review Committee Meeting**

**August 9, 2022**

A meeting of the Pilot Board Application Review Committee (the “ARC”) convened on Tuesday, August 9, 2022, at noon at the Office of the Houston Pilot Board (203 Ivy Avenue, Deer Park, TX. 77536) and virtually via Zoom. The following members and staff were present:

Captain Stephen Polk – Chairman  
Captain Clint Winegar (via Zoom)  
Captain Gilbert Martinez  
Captain Joe Hill  
Pat Studdert (via proxy vote)  
Sallie Kay Janes (via Zoom)  
Jacquie Young-Hall (via Zoom)  
David McNeal, Houston Pilot Board General Counsel (via Zoom)  
Captain Mike Usher – Proctor

**A. Minutes**

Captain Martinez moved for approval of the ARC Meeting Minutes on July 12, 2022, seconded by Captain Hill. Captain Polk, Captain Winegar, Mr. Studdert, Ms. Janes, and Ms. Young-Hall voted Aye. Nays none. Motion APPROVED.

**B. Branch Pilot**

1) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Sean M. Cook

The ARC reviewed Captain Cook’s application file. Captain Polk asked for a motion to recommend a renewal commission; the motion was brought by Ms. Janes, seconded by Ms. Young-Hall. Captain Polk, Captain Winegar, Captain Martinez, Captain Hill, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

2) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Justin J. Phillips

The ARC reviewed Captain Phillips's application file. Captain Polk asked for a motion to recommend a renewal commission; the motion was brought by Captain Hill, seconded by Captain Martinez. Captain Polk, Captain Winegar, Mr. Studdert, Ms. Janes, and Ms. Young-Hall voted Aye. Nays none. Motion APPROVED

3) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Chad M. Prejean

The ARC reviewed Captain Prejean’s application file. Captain Polk asked for a motion to recommend a renewal commission; the motion was brought by Captain Polk, seconded by Captain Martinez. Captain Winegar, Captain Hill, Mr. Studdert, Ms. Janes, and Ms. Young-Hall voted Aye. Nays none. Motion APPROVED.

4) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Charles R. Schuessler

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The ARC reviewed Captain Schuessler's application file. Captain Polk asked for a motion to recommend a renewal commission; the motion was brought by Captain Martinez, seconded by Captain Hill. Captain Polk, Captain Winegar, Mr. Studdert, Ms. Janes, and Ms. Young-Hall voted Aye. Nays none. Motion APPROVED.

**C. Pilot Pool**

1) Approve qualified to reenter Houston Pilot Pool: Monte E. Cross III

The ARC reviewed Mr. Cross' application file. Captain Polk asked for a motion to recommend reentering Houston Pilot Pool, the motion was brought by Captain Winegar, seconded by Captain Hill. Captain Polk, Captain Martinez, Mr. Studdert, Ms. Janes, and Ms. Young-Hall voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested ARC Meeting, September 13, 2022.

The above is a correct copy of the ARC Meeting Minutes on August 9, 2022.

  
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Captain Stephen Polk – Chairman