

**Board of Pilot Commissioners for Harris County Ports
Pilot Board Application Review Committee Meeting**

February 14, 2023

A meeting of the Pilot Board Application Review Committee (the “ARC”) convened on Tuesday, February 14, 2023, at noon at the Office of the Houston Pilot Board (203 Ivy Avenue, Deer Park, TX. 77536) and virtually via Zoom. The following members and staff were present:

Captain Stephen Polk – Chairman
Captain M. Tyler Gavis, Vice Chairman
Captain Matthew Glass
Captain Gilbert Martinez
Captain Joe Hill
Sallie Kay Janes (via Zoom)
Pat Studdert (via proxy vote)
David McNeal, Houston Pilot Board General Counsel (via Zoom)

A. Minutes

Captain Martinez moved for approval of the ARC Meeting Minutes on December 13, 2022, seconded by Ms. Janes. Captain Glass, Captain Hill, Chairman Polk, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

B. Branch Pilot

1) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Nicholas C. Henrich

The ARC reviewed Captain Henrich’s application file. Captain Polk asked for a motion to recommend a renewal commission; the motion was brought by Captain Hill, seconded by Captain Martinez. Captain Glass, Ms. Janes, Chairman Polk, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

2) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Thomas C. Goodwin

The ARC reviewed Captain Goodwin’s application file. Captain Polk made a motion to recommend a renewal commission, seconded by Ms. Janes. Captain Martinez, Captain Hill, Captain Glass, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED

C. Pilot Pool

1) Approve qualified to enter Houston Pilot Pool: Travis Guerra

The ARC reviewed Mr. Guerra’s application file. Captain Polk asked for a motion to recommend entering into the pilot pool; the motion was brought by Ms. Janes, seconded by Captain Hill. Captain Glass, Captain Martinez, Chairman Polk, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

2) Approve qualified to enter Houston Pilot Pool: Norman A. Thornhill IV

The ARC reviewed Mr. Thornhill’s application file. Captain Polk asked for a motion to recommend entering into the pilot pool; the motion was brought by Captain Martinez, seconded by Captain

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Hill, Chairman Polk, Captain Glass, Ms. Janes, and Mr. Studdert (via proxy vote) voted Aye. Nays none.
Motion APPROVED.

Adjourned the ARC Meeting. Next requested ARC Meeting, April 11, 2023.

The above is a correct copy of the ARC Meeting Minutes on February 14, 2023.



Captain Stephen Polk – Chairman