

**Board of Pilot Commissioners for Harris County Ports
Pilot Board Application Review Committee Meeting**

July 11, 2023

A meeting of the Pilot Board Application Review Committee (the “ARC”) convened on Tuesday, July 11, 2023, at noon at the Office of the Houston Pilot Board (203 Ivy Avenue, Deer Park, TX. 77536) and virtually via Zoom. The following members and staff were present:

Captain Stephen Polk – Chairman
Captain M. Tyler Gavis, Vice Chairman
Captain Matthew Glass
Captain Gilbert Martinez
Jacquie Young-Hall
Pat Studdert (via proxy vote)

A. Minutes

Captain Martinez moved for approval of the ARC Meeting Minutes on May 9, 2023, seconded by Ms. Young-Hall. Captain Glass, Chairman Polk, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

B. Branch Pilot

1) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Gregory J. Brown

The ARC reviewed Captain Brown’s application file. Chairman Polk asked for a motion to recommend a renewal commission; the motion was brought by Captain Martinez, seconded by Captain Glass. Ms. Young-Hall, Chairman Polk, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

2) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Brent M. Covert

The ARC reviewed Captain Covert’s application file. Chairman Polk asked for a motion to recommend a renewal commission; the motion was brought by Ms. Young-Hall, seconded by Captain Martinez. Chairman Polk, Captain Glass, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED

3) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Douglas E. Kelly

The ARC reviewed Captain Kelly’s application file. Chairman Polk made a motion to recommend a renewal commission; seconded by Captain Glass. Captain Martinez, Ms. Young-Hall, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED

4) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Kevin A. Kirk

The ARC reviewed Captain Kirk’s application file. Chairman Polk asked for a motion to recommend a renewal commission; the motion was brought by Captain Glass, seconded by Chairman Polk. Ms. Young-Hall, Captain Martinez, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

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5) Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Frank J. Loeffler IV

The ARC reviewed Captain Loeffler’s application file. Chairman Polk asked for a motion to recommend a renewal commission; the motion was brought by Captain Martinez, seconded by Captain Glass. Chairman Polk, Ms. Young-Hall, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED

C. Pilot Pool

1) Approve qualified to reenter Houston Pilot Pool: Mark C. Exner

The ARC reviewed Mr. Exner’s application file. Chairman Polk asked for a motion to recommend reentering into the pilot pool; the motion was brought by Captain Martinez, seconded by Captain Glass. Ms. Young-Hall, Chairman Polk, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

2) Approve qualified to enter Houston Pilot Pool: Vicente M. D’Ingianni

The ARC reviewed Mr. D’Ingianni’s application file. Chairman Polk made a motion to recommend entering into the pilot pool; seconded by Captain Glass. Ms. Young-Hall, Captain Martinez, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

3) Approve qualified to enter Houston Pilot Pool: Kieran H. Kindle

The ARC reviewed Mr. Kindle’s application file. Chairman Polk asked for a motion to recommend entering into the pilot pool; the motion was brought by Captain Martinez, seconded by Ms. Young-Hall. Captain Glass, Chairman Polk, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

4) Approve qualified to enter Houston Pilot Pool: Robert J. Powell

The ARC reviewed Mr. Powell’s application file. Chairman Polk asked for a motion to recommend entering into the pilot pool; the motion was brought by Captain Hill, seconded by Chairman Polk. Ms. Young-Hall, Captain Martinez, and Mr. Studdert (via proxy vote) voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested ARC Meeting, August 8, 2023.

The above is a correct copy of the ARC Meeting Minutes on July 11, 2023.



Captain Stephen Polk – Chairman