

**Board of Pilot Commissioners for Harris County Ports
Pilot Board Application Review Committee Meeting**

July 12, 2022

A meeting of the Pilot Board Application Review Committee (the “ARC”) convened on Tuesday, July 12, 2022, at 12:00 p.m. at the Offices of the Houston Pilot Board (203 Ivy Avenue, Deer Park, TX 77536), as well as virtually via Zoom. The following members and staff were present:

Captain Stephen Polk, Chairman
Captain M. Tyler Gavis, Vice Chairman
Captain Clint Winegar
Captain Gilbert Martinez (via proxy vote)
Captain Joe Hill
Pat Studdert (via proxy vote)
Sallie Kay Janes
Jacquie Young-Hall
David McNeal, Houston Pilot Board General Counsel

A. Minutes

Captain Hill moved for approval of the ARC meeting minutes of June 14, 2022, seconded by Ms. Young-Hall. Captain Winegar, Ms. Janes, Mr. Studdert, Captain Martinez, and Chairman Polk voted Aye. Nays none. Motion APPROVED.

B. Branch Pilot

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Kevin B. Keith

The ARC reviewed Captain Keith’s application file. Chairman Polk asked for a motion to recommend renewal commission; the motion was brought by Ms. Young-Hall, seconded by Captain Winegar. Chairman Polk, Captain Martinez, Mr. Studdert, Captain Hill, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Donald C. King

The ARC reviewed Captain King’s application file. Chairman Polk asked for a motion to recommend renewal commission; the motion was brought by Captain Winegar, seconded by Captain Hill. Captain Martinez, Chairman Polk, Ms. Young-Hall, Mr. Studdert, and Ms. Janes voted Aye. Nays none. Motion APPROVED

Recommendation for original Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Christopher L. Gould

The ARC reviewed Captain Gould’s application file. Chairman Polk asked for a motion to recommend renewal commission; the motion was brought by Ms. Young-Hall, seconded by Chairman Polk. Captain Winegar, Captain Hill, Captain Martinez, Ms. Janes, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

C. Pilot Pool

Approve qualified to reenter into Pilot Pool: Daniel H. Anderson

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The ARC reviewed Mr. Anderson's application file. Chairman Polk made a motion recommending reentering into the Pilot Pool, seconded by Captain Hill. Captain Martinez, Captain Winegar, Ms. Janes, Mr. Studdert, and Ms. Young-Hall voted Aye. Nays none. Motion APPROVED.

Approve qualified to reenter into Pilot Pool: Charles J. Jackson

The ARC reviewed Mr. Jackson's application file. Chairman Polk asked for a motion to recommend reentering into the Pilot Pool; the motion was brought by Captain Winegar, seconded by Ms. Young-Hall. Captain Martinez, Captain Hill, Ms. Janes, Mr. Studdert, and Chairman Polk voted Aye. Nays none. Motion APPROVED.

Approve qualified to enter into Pilot Pool: Nicholas H. Frenchak

The ARC reviewed Mr. Frenchak's application file. Chairman Polk made a motion to recommend non-qualified to enter into the Pilot Pool; seconded by Captain Hill. Captain Winegar, Captain Martinez, Mr. Studdert, Ms. Young-Hall, and Ms. Janes voted Aye. Nays none. Motion APPROVED.

Approve qualified to enter into Pilot Pool: Seadon J. Jackson

The ARC reviewed Mr. Jackson's application file. Chairman Polk asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Captain Hill, seconded by Chairman Polk. Captain Martinez, Captain Winegar, Ms. Young-Hall, Ms. Janes, and Mr. Studdert voted Aye. Nays none. Motion APPROVED.

Approve qualified to reenter into Pilot Pool: James E. Steltzlen

The ARC reviewed Mr. Steltzlen's application file. Chairman Polk asked for a motion to recommend entering into the Pilot Pool; the motion was brought by Captain Winegar, seconded by Captain Hill. Captain Martinez, Chairman Polk, Ms. Janes, Mr. Studdert, and Ms. Young-Hall voted Aye. Nays none. Motion APPROVED.

Adjourned the ARC Meeting. Next requested meeting, August 9, 2022.

The above is a correct copy of the Minutes of the July 12, 2022, meeting of the ARC.



Captain Stephen Polk, Chairman