

February 8, 2021

**NOTICE OF MEETING**  
**OF**  
**THE BOARD OF PILOT COMMISSIONERS**  
**FOR**  
**THE PORTS OF HARRIS COUNTY**

In accordance with official practice of the Board of Pilot Commissioners for the Ports of Harris County, there is attached hereto a copy of the Agenda of the meeting of the Board of Pilot Commissioners for the Ports of Harris County to be held on February 11, 2021. The Pilot Board will meet at 2:00 p.m., at the offices of the Houston Pilot Board, 203 Ivy Avenue, Deer Park, Texas 77536. Pursuant to Governor Abbott's action of March 16, 2020 to allow virtual and telephonic open meetings to maintain government transparency, the meeting can also be accessed via Zoom webinar, as provided on the following page.

BOARD OF PILOT COMMISSIONERS  
PORTS OF HARRIS COUNTY, TEXAS



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SECRETARY

## Instructions to Join Virtually Via Zoom

**Topic: February 11, 2021 Houston Pilot Board Meeting**

**Time: Feb 11, 2021 02:00 PM Central Time (US and Canada)**

Join Zoom Meeting

<https://zoom.us/j/94628732877>

Meeting ID: 946 2873 2877

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 946 2873 2877

Find your local number: <https://zoom.us/u/aeEawNBgOY>

**AGENDA**  
**BOARD OF PILOT COMMISSIONERS**  
**for**  
**HARRIS COUNTY PORTS**

**February 11, 2021**  
**2:00 p.m.**

**Offices of the Houston Pilot Board**  
**Boardroom**  
**203 Ivy Avenue**  
**Deer Park, Texas 77536**

**And via Zoom**

**A. CALL TO ORDER**

**B. CHAIRMAN'S REMARKS**

1. Governance, policy, and administrative matters
2. Resolution of the Pilot Board in honor of Captain James Baker

**C. APPROVAL OF MINUTES**

December 7, 2020 Public Meeting

**D. APPEARANCES**

1. Captain Robert Thompson – Presiding Officer, Houston Pilots
2. Public Comment

**E. STAFF REPORTS**

1. Capt. David Foret Jr. – Chairman, Pilot Board Investigation and Recommendation Committee (PBIRC)
2. Captain Stephen Polk – Chairman, Pilot Board Application Review Committee (ARC)
3. Captain M. Tyler Gavis – Pilot Board Executive Director
4. Rachel de Cordova – Pilot Board General Counsel

## **F. GENERAL MATTERS**

Briefings, public comment, deliberations, and possible actions regarding the following:

1. Board Structure - Creation and Appointment of Board Officers
  - a. Vice-Chair
  - b. Treasurer
  - c. Recommendations and appointments for other positions
2. Board Funding Options, including discussion and/or actions by the Pilot Board to support legislation codifying the Pilot Board's authority to assess fees
  - a. Options and issues related to securing long-term funding for the Pilot Board
  - b. Estimated long-term budget of the Pilot Board
  - c. Next steps for securing long-term funding for the Pilot Board
3. Formation of Subcommittees and appointment of Chairs
  - a. Legislative
  - b. Navigation Operations (NAVOPS)
    - c. USCG liaison
  - d. Pilot diversity
4. Designate the Treasurer and Vice-Chair to act on behalf of the Pilot Board in connection with depository accounts
5. Authorize the Executive Director to utilize the Pilot Board debit card for payments of necessary operating expenses
6. Authorize the Executive Director and General Counsel to draft an M.O.U. to implement an internship program with maritime academies and accredited schools
7. Authorize the Executive Director and General Counsel to act as Public Information Officers on behalf of the Pilot Board
8. Set a Pilot Board meeting schedule for 2021

## **G. PILOT MATTERS**

1. Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Brett A. Callier
2. Recommendation for renewal of Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain John M. Vassar

3. Recommendation for original Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Matthew B. Decatur
4. Recommendation for original Branch Pilot Commission in and for the Houston Ship Channel and Galveston Bar: Captain Nicholas J. Moraski

**H. EXECUTIVE SESSION**

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)

**I. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING**

**J. ADJOURN**