

I N D E X

THE BOARD OF PILOT COMMISSIONERS
OF THE PORTS OF HARRIS COUNTY, TEXAS

November 17, 2015

Minute No.

Event/Action

General

(PB-2015-1117-01)

Chairman Longoria convened the meeting of the Board of Pilot Commissioners

Appearances

(PB-2015-1117-02)

Chairman Longoria asked if anyone would like to address the Pilot Board; there was no response

Pilot Matters

(PB-2015-1117-03)

Commence a hearing to consider the Houston Pilots' application to the Pilot Board for a change in pilotage rates effective January 1, 2017

Adjourn Meeting

**Board of Pilot Commissioners for Harris County Ports
Public Meeting**

**Houston, Texas
November 17, 2015**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on November 17, 2015 at 2:35 p.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners and staff were present:

Janiece Longoria, Chairman
Theldon R. Branch, III, Commissioner
Stephen H. DonCarlos, Commissioner
Clyde E. Fitzgerald, Commissioner
John D. Kennedy, Commissioner
Roger Guenther, Secretary
Erik Eriksson, General Counsel and Assistant Secretary

(PB-2015-1117-01) Chairman Longoria convened the meeting of the Board of Pilot Commissioners.

(PB-2015-1117-02) Chairman Longoria asked if anyone would like to address the Pilot Board; there was no response.

The Pilot Board then considered each Request for Pilot Board Action ("RPBA") submitted by Chairman Longoria and attached to these minutes as Exhibit "A."

(PB-2015-1117-03) RPBA H1 was presented. Chairman Longoria noted that the public would have ample opportunity to participate in this process in the coming weeks, and called for a motion.

Commissioner Branch moved to commence a hearing to consider the Houston Pilots' application to the Pilot Board for a change in pilotage rates effective January 1, 2017, seconded by Commissioner Fitzgerald.

Chairman Longoria reviewed the Fall 2015 Houston Pilot Rate Application Hearing Timeline, and asked if there were any comments; there was no reply. She noted that if the result announced on December 15, 2015 was not acceptable to everybody, there would be a fourteen day opportunity to submit requests to reconsider that decision, with a deadline of December 29th.

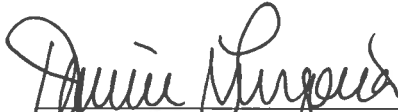
Chairman Longoria also noted that if a request was received to reconsider the decision, the Pilot Board would establish a schedule for that process by January 26, 2016.

Chairman Longoria called the item to vote. Chairman Longoria, and Commissioners Branch, DonCarlos, Fitzgerald, and Kennedy voted Aye. Nays none. RPBA H1 PASSED.

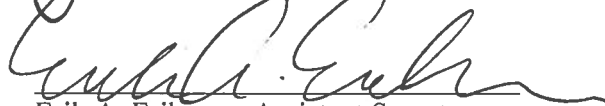
Chairman Longoria announced that the hearing would be continued and that the Pilot Board looked forward to hearing from all interested parties.

At 2:37 p.m., Chairman Longoria adjourned the Pilot Board meeting.

The above is a correct copy of the Minutes of the November 17, 2015 meeting of the Pilot Board of the Port of Houston Authority.



Janice Longoria, Chairman



Erik A. Eriksson, Assistant Secretary

H. PILOT MATTERS

Subject **1. Commence a hearing to consider the Houston Pilots' application to the Pilot Board for a change in pilotage rates effective January 1, 2017.**

Meeting Nov 17, 2015 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS

Access Public

Type Action

Recommended Action The Pilot Board of Commissioners, at its November 17, 2015 meeting, commence a hearing to consider the Houston Pilots' application to the Pilot Board for a change in pilotage rates effective January 1, 2017, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
Pilot Matters

Department:
Pilot Administration

Staff Contact:
Erik Eriksson

Background:

The Houston Pilots Licensing and Regulatory Act, Chapter 66 of the Texas Transportation Code (the "Act"), requires the Board of Pilot Commissioners for the Ports of Harris County (the "Pilot Board") to establish pilotage rates for the Ports of Harris County, as provided therein.

By letter dated October 14, 2015, the Houston Pilots (the "Pilots") submitted an application to the Pilot Board for a change in pilotage rates: a line item charge to support a capital fund to purchase or retire debt for new pilot boats. The Pilots expect that the proposed charge of \$162, which would be applied to all vessel sailings and arrivals, would generate sufficient funding to service the debt incurred for the purchase of new vessels.

On October 27, 2015, the Pilot Board set a date to commence a hearing on such application, i.e. a Pilot Board meeting on November 17, 2015.

Staff understands that prior to the date of the hearing the Pilots gave notice of the hearing as required by Section 66.062 of the Act, and submitted to the Pilot Board information as required by Section 66.063 of the Act.

Staff Evaluation/Justification:

Section 9 of the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel between the Galveston Bar and Turning Basin adopted by the Pilot Board in July 2013 set forth the Pilot Board's procedures for the establishment of pilotage rates.

In accordance with those procedures, staff anticipates that the Pilot Board's consideration of the Pilot's application will commence on November 17, 2015, and such hearing will be continued to permit participation by interested parties in connection with Pilot Board action on the application.

Fall 2015 Houston Pilot Rate Application Hearing
Timeline

<i>Action</i>	<i>Date</i>
Houston Pilots submitted application for change in pilotage rates	October 14, 2015
Pilot Board established November 17, 2015 hearing date	October 27, 2015
Start date for Houston Pilots to provide notice of hearing date to interested parties	October 28, 2015
Deadline for submission of Houston Pilot financial report	November 6, 2015
Deadline for posting of notice of November 17, 2015 Pilot Hearing	November 6, 2015
Pilot Rate Hearing opens	November 17, 2015
Deadline for written submission by interested parties	December 2, 2015
Deadline for rebuttal submittals	December 9, 2015
Continued Hearing: oral presentations; hearing is deemed complete absent other action	December 15, 2015
Within fourteen (14) days, an aggrieved party may request reconsideration of the decision	December 29, 2015
Within thirty (30) days of a reconsideration request, the Chairman of the Pilot Board shall set the timetable for disposition of the request	January 26, 2016