

INDEX

THE BOARD OF PILOT COMMISSIONERS  
OF THE PORTS OF HARRIS COUNTY, TEXAS

June 27, 2017

*Minute No.*

*Event/Action*

**General**

Chairman Longoria convened the meeting of the Board of Pilot Commissioners

**Minutes**

(PB-2017-0627-01) Approve the Minutes of the Board of Pilot Commissioners Meeting – May 24, 2017

**Appearances**

There were no appearances

**Pilot Matters**

(PB-2017-0627-02) Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Bradley S. Albrecht

(PB-2017-0627-03) Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Donald C. Buckley Jr.

(PB-2017-0627-04) Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Ramin J. Hatami

**Recess Open Meeting and Convene Executive Session**

**Reconvene Open Meeting**

**Adjourn Meeting**

**Board of Pilot Commissioners for Harris County Ports  
Public Meeting**

**Houston, Texas  
June 27, 2017**

A public meeting of the Board of Pilot Commissioners for Harris County Ports (the "Pilot Board") was convened on June 27, 2017 at 10:20 a.m., at the Port of Houston Authority Executive Offices, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following Commissioners, staff, and counsel were present:

Janiece Longoria, Chairman  
Theldon R. Branch, III, Commissioner  
Dean E. Corgey, Commissioner  
Stephen H. DonCarlos, Commissioner  
Clyde E. Fitzgerald, Commissioner  
Roy D. Mease, Commissioner  
Roger Guenther, Secretary  
Erik Eriksson, General Counsel  
J. Kent Friedman, Orrick, Herrington & Sutcliffe LLP

Chairman Longoria convened the meeting of the Pilot Board.

(PB-2017-0627-01) Chairman Longoria called for a motion to approve the minutes of the May 24, 2017 Pilot Board meeting. Commissioner Mease moved for approval, seconded by Commissioner Corgey. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. The minutes were approved as written.

Chairman Longoria noted there were no public comments or staff reports, and moved to the agenda.

The Pilot Board considered each Request for Pilot Board Action ("RPBA") attached to these minutes as Exhibit "A."

(PB-2017-0627-02) RPBA F1 was presented, moved by Commissioner Mease, seconded by Commissioner Corgey. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RPBA F1 PASSED.

(PB-2017-0627-03) RPBA F2 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RPBA F2 PASSED.

(PB-2017-0627-04) RPBA F3 was presented, moved by Commissioner Corgey, seconded by Commissioner Branch. Chairman Longoria, and Commissioners Branch, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RPBA F3 PASSED.

At 10:22 a.m., Chairman Longoria recessed the public meeting and instructed Mr. Eriksson to make the following announcement:

It is now 10:22 a.m. The Board of Pilot Commissioners for Harris County Ports will now convene in a closed meeting, as permitted by the Texas Open Meetings Act and Government Code, (i) to conduct a private Consultation with Attorneys (*Section 551.071, Texas Open Meetings Act*), including consultation regarding Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel between the Galveston Bar and Turning Basin; deliberate regarding (ii) Employment and Evaluation of Public Employees (*Section 551.074, Texas Open Meetings Act*), including deliberations regarding public employees; and (iii) Security-Related Matters (*Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act*).

Immediately thereafter the Board of Pilot Commissioners retired into closed session.

At 10:32 a.m., Chairman Longoria reconvened the public meeting, announced there were no items to come out of Executive Session and adjourned the Pilot Board meeting.

The above is a correct copy of the Minutes of the June 27, 2017 meeting of the Pilot Board of the Port of Houston Authority.

  
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Janiece Longoria, Chairman

  
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Erik A. Eriksson, Assistant Secretary

## F. PILOT MATTERS

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<b>Subject</b>	<b>1. Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Bradley S. Albrecht.</b>
Meeting	Jun 27, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its June 27, 2017 meeting, approve the appointment of Captain Bradley S. Albrecht, after meeting full requirements, as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar for a three-year term, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**  
Pilot Matters

**Department:**  
Pilot Administration

**Staff Contact:**  
Erik Eriksson

**Background:**

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**

Captain Bradley S. Albrecht has applied for certificate as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes a letter from Master Houston Branch Pilot Captain Michael Lawson II expressing his willingness to appoint Captain Bradley S. Albrecht as Deputy Branch Pilot and to act as his Master for the proposed deputyship of three years, and evidence of Captain Albrecht's ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that, upon U.S. Coast Guard issuance of his First Class Pilot's License, which is expected shortly, Captain Bradley S. Albrecht will meet the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.034, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Bradley S. Albrecht for Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar, after meeting full requirements. Such commission is for a three-year term.

## F. PILOT MATTERS

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<b>Subject</b>	<b>2. Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Donald C. Buckley Jr.</b>
Meeting	Jun 27, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its June 27, 2017 meeting, approve the appointment of Captain Donald C. Buckley Jr., after meeting full requirements, as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar for a three-year term, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**  
Pilot Matters

**Department:**  
Pilot Administration

**Staff Contact:**  
Erik Eriksson

**Background:**

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**

Captain Donald C. Buckley Jr. has applied for certificate as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes a letter from Master Houston Branch Pilot Captain Mark Peace expressing his willingness to appoint Captain Donald C. Buckley Jr. as Deputy Branch Pilot and to act as his Master for the proposed deputyship of three years, and evidence of Captain Buckley's ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that, upon U.S. Coast Guard issuance of his First Class Pilot's License, which is expected shortly, Captain Donald C. Buckley Jr. will meet the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.034, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Donald C. Buckley Jr. for Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar, after meeting full requirements. Such commission is for a three-year term.

## F. PILOT MATTERS

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<b>Subject</b>	<b>3. Recommendation for Deputy Branch Pilot Certificate, after meeting full requirements, as a Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar: Captain Ramin J. Hatami.</b>
Meeting	Jun 27, 2017 - BOARD OF PILOT COMMISSIONERS FOR HARRIS COUNTY PORTS
Access	Public
Type	Action
Recommended Action	The Board of Pilot Commissioners for Harris County Ports (the Pilot Board), at its June 27, 2017 meeting, approve the appointment of Captain Ramin J. Hatami, after meeting full requirements, as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar for a three-year term, and further authorize the Secretary of the Pilot Board to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Category:**  
Pilot Matters

**Department:**  
Pilot Administration

**Staff Contact:**  
Erik Eriksson

**Background:**

The Application Review Committee (ARC) of the Pilot Board considers whether applicants meet the statutory and regulatory requirements for pilots on the Houston Ship Channel and Galveston Bar. Among other things, applicants undergo a physical examination to determine if an applicant is in good mental and physical health in order to perform the duties of pilotage on the Houston Ship Channel and Galveston Bar, and an investigation including a criminal background check and the applicant's accident history is conducted.

**Staff Evaluation/Justification:**

Captain Ramin J. Hatami has applied for certificate as Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar. The application includes a letter from Master Houston Branch Pilot Captain Blakeley Morgan expressing his willingness to appoint Captain Ramin J. Hatami as Deputy Branch Pilot and to act as his Master for the proposed deputyship of three years, and evidence of Captain Hatami's ability to enter into a faithful performance bond in the amount of \$25,000 payable to the governor.

After an assessment of his qualifications and the documents filed with his application, the ARC determined that, upon U.S. Coast Guard issuance of his First Class Pilot's License, which is expected shortly, Captain Ramin J. Hatami will meet the requirements of Chapter 66 of the Texas Transportation Code, Houston Pilots Licensing and Regulatory Act, Section 66.034, and the Rules and Regulations Governing Pilots and Pilotage on the Houston Ship Channel and Galveston Bar.

Accordingly, the ARC respectfully submits to the Pilot Board the application of Captain Ramin J. Hatami for Deputy Branch Pilot for the Houston Ship Channel and Galveston Bar, after meeting full requirements. Such commission is for a three-year term.